

## **Checklist**

### **Dispensing with a Minor Guardianship**

#### Initial Filing Fee

Court Costs: \$88.00 + \$2.00 for each Certified Judgment Entry

#### Requirements

A minor guardianship of the estate may be dispensed with by the Court when a minor has received \$25,000 or less, usually through insurance proceeds or inheritance or other circumstance in which a minor is receiving money.

For more information on dispensing with a minor guardianship please see R.C. 2111.05, R.C. 2111.31, and Sup. R. 67

**Note: All paperwork must be typed. We will not accept handwritten documents.  
All filings must be single-sided. We will not accept double-sided originals.  
Please do not staple original paperwork. We cannot accept filings with staples.**

#### Initial filing

- Self-Representation Acknowledgment (GC Form 75.1) *If applicable*
  - This form **must** be filed if applicant is not represented by an attorney.
- Contact Information Form (GC Form 75.3-A)
- Application to Dispense with the Appointment of a Guardian for a Minor (GC Form 67.1-A)
- Photocopy of the Minor's birth certificate
- Copy of Death Certificate of a deceased parent, *if applicable*
- Acknowledgment of Responsibility-Dispense With Minor Guardianship (GC Form 67.1-B)
- Consent to Application to Dispense with Appointment of Guardian for a Minor (GC Form 67.1-C)
  - Must be signed by both natural parents
  - If a parent will not sign a Consent, the applicant must serve that parent with notice of the application. The applicant must file proof of service with the Court prior to the Court making a decision on the application.
  - If a parent is deceased, the applicant must provide a photocopy of the deceased parent's death certificate.
- Household Resource Worksheet (GC Form 66.2-A) *If applicable*
- proposed* Judgment Entry Regarding Application to Dispense with the Appointment of a Guardian for a Minor (GC Form 67.1-D)

#### Within 30 days of the Judgment Entry being approved

- Report of Distribution of Assets (GC Form 67.1-E)
- Verification of Receipt and Deposit (GC Form 22.3) *If applicable*