

Amy H. Lewis  
*Court Administrator/  
Chief Magistrate*



Brittany M. Hensley  
*Budget Director /Assistant  
Court Administrator*

Brittany M. Hensley  
David M. McNamee  
*Stephanie B. Stephan  
Cynthia L. Thompson  
Magistrates*

Edward C. Watts, M.S.  
*Director of Intervention  
Center*

Christy Ahrens,  
*Chief Deputy Clerk*

Captain Alonzo Wilson  
*Director of Security Services*

Greta McKenzie  
*CASA Director*

Sheena M. Nipper, M.A.  
*Chief Probation Counselor*

Rhonda J. White, M.A.  
*Diversion Director*

Michael E. Higgins, B.F.A.  
/M.A.  
*Director of Corrections  
The Miami Valley Juvenile  
Rehabilitation Center*

Jim Voskuhl  
*Detention Director*

**JUDGE ADOLFO A. TORNICHIO  
GREENE COUNTY COURT OF COMMON PLEAS  
JUVENILE DIVISION**

**March 13, 2020**

**Greene County Juvenile Court Response to the Coronavirus  
(Covid-19)**

Greene County Juvenile Court will continue to hear cases and is issuing decisions without interruption despite the challenges that Covid-19 presents. It is the responsibility of the court to ensure that it continues to operate during a public health crisis. We have taken steps to prioritize the wellbeing of our staff and the youth detained in the Greene County Juvenile Detention Center and the Miami Valley Juvenile Rehabilitation Center, both located in our Court complex. Furthermore, we are taking all necessary precautions and monitoring the fluid events of this highly communicable disease on a day to day basis.

As a result of Governor DeWine declaring a state of emergency on March 9, 2020, Greene County Juvenile court will follow guidelines from the Centers for Disease Control (CDC), Ohio Department of Health (ODH), and Greene County Public Health (GCPH) regarding recommendations for the prevention of Covid-19 and any other respiratory virus.

To prevent the spread of Covid-19, the court is encouraging staff and courthouse visitors to practice social distancing from one another. Furthermore, the cleaning schedule inside the building has increased and a checklist has been created identifying each and every area of the building to be regularly sanitized. Extra cleaning details have been assigned with an emphasis placed on high touch areas.

Please note that all court groups and programs have been suspended at this time so as to reduce the possible transmission of any viruses. This includes the following:

Victim Awareness Group

renting the Love and Logic Way Character  
Chronicles

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Carteens  
Diversion Awareness groups  
Stop Shoplifting Class

Girl's Circle  
Life Skills  
Sparks  
Girl's on the Run  
Parent Project  
Intervention Center  
Anger Management  
Substance Abuse Groups

Some court business can be conducted remotely and without the necessity of filings being presented in person. All filings can be scanned and emailed to [JuvenileClerk@co.greene.oh.us](mailto:JuvenileClerk@co.greene.oh.us). The court may contact parties in advance for any hearings that we hope to conduct by telephone rather than in person, such as pretrials. However, most court business is still being conducted in person.

The COVID-19 situation continues to evolve rapidly. As such, we ask for your flexibility and assistance as we continue to move forward and make daily operational decisions. As we continue to serve the public we will remain focused on doing so in a way that promotes public health and safety.

TO: Greene County Bar Association Members  
FROM: Greene County Juvenile Court  
DATE: March 16, 2020  
SUBJECT: Greene County Juvenile Court Coronavirus (Covid-19) update

Dear Bar Members:

Greene County Juvenile Court will continue to hear cases and is issuing decisions despite the challenges that Covid-19 presents. It is the responsibility of the court to ensure that it continues to operate during a public health crisis. We have taken steps to prioritize the wellbeing of our staff and the youth detained in the Greene County Juvenile Detention Center and the Miami Valley Juvenile Rehabilitation Center, both located in our Court complex. Furthermore, we are taking all necessary precautions and monitoring the fluid events of this highly communicable disease on a day to day basis in the best possible way to protect the public as well.

As a result of Governor DeWine declaring a state of emergency on March 9, 2020, Greene County Juvenile court will follow guidelines from the Centers for Disease Control (CDC), Ohio Department of Health (ODH), and Greene County Public Health (GCPH) regarding recommendations for the prevention of Covid-19 and any other respiratory virus.

Please note that all hearings will be continued for ten weeks with the following exceptions: Felony one and Felony two cases including all Felony Sex Offense arraignments; Warrant Pickups; Detention Hearings; Civil Protection Orders; and Children Services cases. All Child Support, traffic and all other delinquency cases will continued for approximately ten (10) weeks with the exception of Pretrials. We are requiring that Pretrials be conducted via telephone. Delinquency Pretrials shall take place between the Prosecutor and legal counsel for the child within 21 days of the file stamped date on all Magistrate Orders/Orders issued as a result of an arraignment. It is the responsibility of counsel to arrange a mutually agreed upon date and time for this to take place. Assistant Prosecutor Nicole Burke may be reached at (937) 562-5265 to schedule Pretrials. Within 48 hours of the above referenced Pretrial, the Prosecutor shall file a completed Delinquency Pretrial Report an example of which is attached to this email.

In addition, we are requiring that you either email or fax all filings for the court. Filings sent by email shall be sent to [JuvenileClerk@co.greene.oh.us](mailto:JuvenileClerk@co.greene.oh.us). The fax number for GCJC is (937) 562-4010. Please remit checks for all filing fees to: 2100 Greenway Blvd., Xenia, Ohio 45385. Payment can be made via credit/debit card by calling the Court at (937) 562-4000. No filings will be processed until the applicable filing fee is received. Attached to this email is a Judgment Entry signed by Judge Adolfo A. Tornichio temporarily changing the filing fee process with the court.

To prevent the spread of Covid-19, the court is encouraging staff and courthouse visitors to practice social distancing from one another. We have advised security staff to screen all visitors coming into the building. Only litigants and lawyers will be permitted into the building. No

other family members or friends will be permitted to accompany litigants. We have also suspended outside organizations that are permitted to work within our facility from entering the building. This includes visitation hours for parents/guardians of youth detained in our Juvenile Detention Center and Miami Valley Juvenile Rehabilitation Center. Finally, all court groups and programs have been suspended at this time to further assist in reducing the possible transmission of any viruses. This includes the following:

Victim Awareness Group

Parenting the Love and Logic Way

Character Chronicles

Carteens

Diversion Awareness groups Stop

Shoplifting Class

Girl's Circle

Life Skills Sparks

Girl's on the Run

Parent Project

Intervention Center

Anger Management

Substance Abuse Groups

The COVID-19 situation continues to evolve rapidly. As such, we ask for your flexibility and assistance as we continue to move forward and make daily operational decisions. As we continue to serve the public we will remain focused on doing so in a way that promotes public health and safety.