



**GREENE COUNTY**  
**DEVELOPMENT**  
*COMMITTED TO GROWTH*

## Pre-Bid Meeting: Xenia Area FISH Food Pantry Building Renovation FY19

Date: January 13, 2020 @ 10:00 AM

Location: Xenia Area FISH Food Pantry – New Building  
774 Cincinnati Avenue  
Xenia, Ohio 45385

Present: Kristie Tidd, Manager (937) 562-5007  
Gail Matson, Xenia Area FISH Food Pantry  
Thomas Boardman, LJB, Inc.  
Jonathan Carpenter, LJB, Inc.  
Ben Pike, Greene County  
Tim Shellabarger, Arcon Builders  
Jeff York, C+N Contractors  
Aaron Corbett, Gripson Construction  
Walt Knisley, All-Seal Home Improvements  
Nick Dunham, Hardig Industrial Services  
Austin Stienecker, Johnson-Laux  
Rusty Blake  
Dan Owens, GJO Distributors & Contracting  
Kyle Shaw  
Mike Grubb  
Dan Painter  
Jeremy Hutchinson  
SEE ATTACHED SIGN-IN SHEET

### 1. Introduction

- a. Introduction and contact information reviewed
  - i. Kristie Tidd, Greene County Department of Development: (937) 562-5007
  - ii. Gail Matson, FISH Pantry
  - iii. Thomas Boardman, LJB, Inc.
  - iv. Greene County Building Services, Ben Pike

### 2. Scope of Work

- a. Packets available to all contractors for review
- b. Worksite accessible and available for review

### 3. Review of Bid Process

- a. Bids only accepted by individuals in attendance at pre-bid meeting – sealed hardcopy only
- b. Bids due to BOCC (35 Greene St., Xenia, OH 453385) by 11:00am on January 23, 2020
- c. Bids should include bond, useful life statement, prevailing wage statement, and references

#### **4. Questions**

All questions were directed to Tom Boardman (project architect) regarding the scope of work. Questions were either answered during pre-bid meeting or will be answered by the addendum to the scope of work that will be released by Tom Boardman on Tuesday, January 14, 2020. The addendum will be issued via e-mail to all contractors in attendance at the pre-bid meeting by Sarah Mault, Community Development Coordinator.