



**GREENE COUNTY CLERK OF COURTS
ANDREW J. WILLIAMS, Clerk**

INSTRUCTIONS FOR SERVICE

TO: THE GREENE COUNTY CLERK OF COURTS

CASE NO. _____

YOU ARE INSTRUCTED TO MAKE SERVICE BY (select method):

PERSONAL CERTIFIED MAIL REGULAR MAIL

OTHER _____

UPON: DEFENDANT

NAME: _____

ADDRESS:

SPECIAL INSTRUCTIONS FOR SERVER: Please serve the above party with a copy of the: Complaint for Legal Separation, Affidavit of Financial Disclosure, Mutual Restraining Order, Parenting Proceeding Affidavit, and "Families Succeeding After Divorce" Seminar Order.

Attorney/Pro Se: _____

(Sign here)