



Safe, Reliable, and Accessible Public Transportation

**Board Meeting Minutes
Tuesday, December 17, 2019
2380 Bellbrook Ave, Xenia, OH
Conference Room**

1. **Welcome and Introduction** – Chair Woody Stroud called the meeting to order and welcomed all those present.
 - A. **Roll call of Board members** – Present: Ms. Wendy Dyer, Ms. Anne Gerard, Mr. David Middleton, Mr. David Reid and Mr. Woody Stroud. Excused: Ms. Blanche Casey, Mr. Todd Hiney.
 - B. **Staff members** – Mr. Ken Collier, Ms. Marilyn Ratcliff, Ms. Shannon Webster, Mr. Dennis Green (First Transit), Mr. Jason Burn (First Transit).
 - C. **Guests** – None
2. **Approval of Meeting Minutes**
 - A. **November 22, 2019** – Mr. Middleton moved to approve the minutes as written. Ms. Gerard seconded the motion. The vote was Ms. Dyer-yes, Ms. Gerard-yes, Mr. Middleton-yes, Mr. Reid-yes, Mr. Stroud-yes. The minutes were approved.
3. **Public Comment** – None
4. **Action Items**
 - A. **Other**
 1. **Resolution 2019-12-17-01 – 2020 Budget** - Ms. Dyer moved to adopt the attached CY2020 operating and capital budget. Mr. Reid seconded the motion. The vote was Ms. Dyer-yes, Ms. Gerard-yes, Mr. Middleton-yes, Mr. Reid-yes, Mr. Stroud-yes. The resolution was adopted.
 2. **Executive Session** – Mr. Reid moved that the Transit Board enter into an Executive Session at 12:40 pm to consider employee compensation for a public employee pursuant to ORC 121.22 (G) (1). Mr. Middleton seconded the motion. The vote was Ms. Dyer-yes, Ms. Gerard-yes, Mr. Middleton-yes, Mr. Reid-yes, Mr. Stroud-yes. The motion was approved. Mr. Reid moved that the Transit Board return to Regular session at 1:10 pm. Mr. Middleton seconded the motion. The vote was Ms. Dyer-yes, Ms. Gerard-yes, Mr. Middleton-yes, Mr. Reid-yes, Mr. Stroud-yes. The motion was approved. No action was taken.
 3. **Resolution 2019-12-17-02 – General Wage Increase** – Mr. Reid moved to adopt a general wage increase of 2.0% for all eligible Greene County Transit Board employees performing to standard not in the step wage increase Compensation Plan effective with the pay period ending January 3, 2020. Mr. Middleton seconded the motion. The vote was Ms. Dyer-yes, Ms. Gerard-yes, Mr. Middleton-yes, Mr. Reid-yes, Mr. Stroud-yes. The resolution was adopted.
 4. **Resolution 2019-12-17-03 – Incidental Charter and Miscellaneous Agency Work** – Mr. Reid moved that the Transit Board adopt the CY2020 incidental charter and miscellaneous agency work rates listed in the resolution effective January 6, 2020. Ms. Dyer seconded the motion. The vote was Ms. Dyer-yes, Ms. Gerard-yes, Mr. Middleton-yes, Mr. Reid-yes, Mr. Stroud-yes. The resolution was adopted.
5. **Reports**
 - A. **Board Chairperson Report**
 1. Miami Valley Regional Planning Commission (MVRPC) Executive Director report:

- a. Mr. Stroud noted from the report that MVRPC recently welcomed professors from Russian who were visiting the Miami Valley Region in a joint venture with the Friendship Force and the Open World Leadership Center to establish relationships with U.S. Department of Transportation policy experts and learn more about traffic safety and best practices.
 - b. Mr. Stroud noted from the report that MVRPC continues to replace staff due to recent departures, retirement and new agency roles. Ms. Elizabeth Baxter has been hired as a Transportation Coordination planner for the Greater Region Mobility initiative.
2. MVRPC Going Place Implementation Tools - Mr. Stroud reviewed a summary of a presentation provided at the MVRPC Board meeting discussing access galleries for Mapping Applications, Web Maps, and Regional Profiles available on the MVRPC website.

B. Chief Financial Officer Report

Ms. Ratcliff presented the November financial reports.

C. Mobility Manager Report

Ms. Webster presented the November Mobility Management report.

D. Executive Director Report

Mr. Collier reviewed the November Executive Director Report and Comments and Complaints. Mr. Collier also distributed a calendar of 2020 Transit Board and Committee meeting dates.


E. First Transit Report

Mr. Green reported that the monthly safety meeting focusing on safe driving in inclement weather was conducted the previous week and that bids for routes which are conducted every six months had been completed.

Mr. Brun reported that Lead Technician, Jason LeVally, is now a Blue Seals Master Certified Technician. Mr. Brun is also a Blue Seals Master Certified Technician for the Xenia location.

Upcoming meetings and events: Personnel Committee (1/14 – 12 pm), Programs and Services Committee (1/21 – 10:30 am), finance Committee (1/21-12 pm), Transit Board (1/29 – 8 am).

Adjournment – There being no further business, Mr. Stroud adjourned the meeting.



Mr. Woodrow Stroud, Chair

1/29/2020

Date