

# GREENE SOIL AND WATER CONSERVATION DISTRICT

# BOARD OF SUPERVISORS MEETING AGENDA THURSDAY, June 22, 2017 – 6:30 P.M. 1363 BURNETT DR – XENIA, OHIO 45385

Call to Order:	Doug Bailey, Chair	
Board Members Present:	<ul><li>Scott Harner, Member</li><li>David Quallen, Fiscal Agent</li><li>Doug Bailey, Chair</li></ul>	Kim Snyder, Vice- Chair Doug Anderson, Secretary
Staff Present: Layne Garringer, NRCS I Lee Eltzroth, Education S Amanda McKay, District	pecialist	_Ken Middleton, Urban Specialist _Brandon Corry, Ditch Maintenance _Warren McCarren, Rural Technician
Guests:		
I. Approval of Minutes	of May 25, 2017 Greene SWCD Bo	pard Meeting (action)
	Motion:	2 <sup>nd</sup>

**II.** Public Participation – (Any person or persons wishing to address the Greene Soil and Water Conservation District Board of Supervisors during their regular and/or special meetings will be given a five minute period of time to address the board. The speaker will give his full name and address to the board prior to addressing them. Longer periods of time are to be scheduled prior to a board meeting with the Board's Administrator Amanda McKay.)

## **III.** Staff Reports:

## NRCS Update

- Obligating EQIP contracts Still
- CSP Apps Ranked pre-approvals on 6/30
- Building Update
- Terry Cosby field office visit 7/12
- All D.C. meeting coming in July
- CRP update
- TDP Advanced Pasture Training
- New Intern Olivia Carros Cover Crop Project
- FSA status reviews Madison/Clark

## Ag Update

- Misc. drainage/streambank
- Ponds
- Spracklen/Bowin Group
- CRP WW

## **Ditch Maintenance Update**

- Herbicide delivered
- Mowing

## Agricultural Pollution Abatement Update

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## Urban Update

- Typical erosion control issues in the sub-divisions
- Various plan reviews
- Landings of Sugarcreek Section 3 drainage issue (continuous)
- EPA intern visit

#### **Education Update**

- 5/25 Cattle Handling Workshop with Mark Deesing
- 6/3 River Festival at Bellbrock Park
- 6/12 & 13 State Evirothon at Ohio Christian University
- 6/14 7 15 TDP Grazing school at Wilmington College
- 6/20 Wright State Discovery Camp, 11 students Paper Making/Tree Treasures program
- 6/21 Pollinator Expo at Wright Brothers Memorial (Wright Patterson Air Force Base granted "Bee City USA" status (Thanks to Olivia for all her help) Miami SWCD & Montgomery SWCD also there
- 6/22 led recycling tour and program at Environmental Services for Fairborn Creative World of Learning students
- 6/26 Wright Patterson Youth Programs, Stream Table and Incredible Journey

## Administrator Update

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#### IV. Correspondence

• Thank you- 2017 Cedarville Envirothon Team

## V. Old Business

- A. Annual Plan of Work June 2017
- B. Committee Reports Urban Committee David Quallen

Education Committee – Doug Anderson

Rural Management – Doug Bailey

Program and Legislative Committee – Kim Snyder

- C. SSS
- D. Annual Meeting/ Election

#### VI. New Business

A. Employee Leave Balances as of June 9, 2017

Employee	No Sick Leave Annual/Comp.	Annual (Hours)	Sick (Hours)	Comp (Hours)	Wellness (Hours)	Per Hour
	dollars only					
Brandon Corry	\$3,759.12	135.00	242.27	66.13	0.0	\$18.690
Lee Eltzroth	\$2,609.69	116.90	265.35	18.88	0.0	\$19.220
Warren McCarren	\$2,732.76	96.74	962.65	6.15	0.0	\$26.560
Amanda McKay	\$2,079.50	84.80	117.83	9.68	0.0	\$22.010
Ken Middleton	\$6,144.63	217.26	1343.99	34.26	0.0	\$24.430
	\$17,325,71	650.70	2932.09	135.10	0.00	

	Motion:	2 <sup>nd</sup>	
B.	Sign MOU with ODNR for Forestry Pollution	on Abatement.	
	Motion:	2 <sup>nd</sup>	
C.	Sponsor Awards for Greene Co. Fair (\$16 x	2).	
	Madan	and	
	Motion:	2 <sup>nd</sup>	
D.			

# VII. Financial Reports/Bills to be Paid (action)

Fund	Balance Ending May 31, 2017	# of Outstanding Bills	Total Dollar Amount For Outstanding Bills
Special	\$330,118.45	6	\$2,142.73
District	\$51,909.53	3	\$176.50
District CD- Matures 2/7/18 (API 0.35%)	\$ 19,000.00	N/A	N/A

- · Security Checking Account Interest for May 2017 \$0.48
- · Security CD Interest for May 2017- \$16.22
- · May 2017 Special Fund Expenses including salaries and benefits \$30,497.38
- For additional detail see attached spread sheets on expenses paid and to be paid on District and Special Fund accounts.

Motion:	2 <sup>nd</sup>

# **VIII: Upcoming Meetings & Events**

7/6 SSS Committee meeting 7/16-7/18- SSS in Cincinnati 7/19-7/20- TDP Concrete 7/25- Records Disposal

IX.	. Adjourn:			
	Motion:	$2^{\rm nd}$	Time:	

For the Peri	od from May 1, 2017 to	May 31, 2	2017					
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balanc
110000	Special Fund Balance	5/1/17	1101010100		Beginning Balance	2001174111	O. Gait / anit	100,009.9
110000	Special Fund Balance	5/1/17	136374	GEN.	cover crop books	245.85		.00,000.0
110000	Special Fund Balance	5/1/17	857833		USBank Corporate Payment Syste		23.85	
110000	Special Fund Balance	5/1/17	857818		Gr. Co. Services L 152		175.38	
110000	Special Fund Balance	5/1/17	857807	CDJ	Bradstreet & Associates		353.00	
110000	Special Fund Balance	5/1/17	857813	CDJ	Croghan Autocare		1,453.94	
110000	Special Fund Balance	5/1/17	857833	CDJ	USBank Corporate Payment Syste		61.55	
110000	Special Fund Balance	5/1/17	857833	CDJ	USBank Corporate Payment Syste		98.00	
110000	Special Fund Balance	5/1/17	857832	CDJ	Treasurer of State		102.50	
110000	Special Fund Balance	5/1/17	857833	CDJ	USBank Corporate Payment Syste		245.85	
110000	Special Fund Balance	5/2/17	136417	GEN.	State	10,360.00		
110000	Special Fund Balance	5/12/17		CDJ	Salaries LE 151		8,872.48	
110000	Special Fund Balance	5/12/17	859179	CDJ	Public Emp. Retirement System		2,484.32	
110000	Special Fund Balance	5/12/17	136584	GEN.	LOC	230,000.00		
110000	Special Fund Balance	5/25/17	860082	CDJ	Bradstreet & Associates		348.00	
110000	Special Fund Balance	5/25/17	860085	CDJ	USBank Corporate Payment Syste		125.12	
110000	Special Fund Balance	5/25/17	860085	CDJ	USBank Corporate Payment Syste		196.90	
110000	Special Fund Balance	5/25/17	860084	CDJ	Treasurer of State		102.50	
110000	Special Fund Balance	5/25/17	860083	CDJ	Gr. Co. Services L 152		335.34	
110000	Special Fund Balance	5/25/17	860086	CDJ	Verizon Wireless LE155		57.28	
110000	Special Fund Balance	5/25/17	860085	CDJ	USBank Corporate Payment Syste		61.42	
110000	Special Fund Balance	5/26/17		CDJ	Salaries LE 151		8,872.46	
110000	Special Fund Balance	5/26/17	860178	CDJ	Health Insurance LE 1513		6,038.45	
110000	Special Fund Balance	5/26/17		CDJ	Medicare Matching LE 1513		233.96	
110000	Special Fund Balance	5/26/17	859133	CDJ	Life Insurance LE 1513		19.25	
110000	Special Fund Balance	5/30/17		CDJ	Workers Compensation LE1512		235.83	
110000	Special Fund Balance	5/31/17	136882	GEN.	2017 Grant	20,000.00		
110000	Special Fund Balance				Current Period Change	260,605.85	30,497.38	230,108.4
		5/31/17			Ending Balance			330,118.4
Reviewed b	y.	Date:						
Bradstreet &	Associates							
Fiscal Agen	t							

		2017 Vouch	er Activity	Special Fund							
VIP				_							
requisition	Created	Vendor	Vendor#	For	Amount	Code	Date	Amount	Status		
No	Date					015-0014-	Paid	paid			
				Encumbered							
				Paid per Board Approval							
17-0048252	4/27/17	US Bank Corp	116141	Educational Supplies for programs	\$ 200.00	5203.00	5/25/17	\$ 125.12	Paid		
17-0048305		Verizon Wireless	01297	Hot Spot Services	\$ 60.00	5389.00	5/25/17	\$ 57.28	Paid		
17-0048306	4/28/17	Bradstreet & Assoc	850350	Accounting Services	\$ 500.00	5305.00			Paid		
17-0048307	4/28/17	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	5/25/17	\$ 335.34	Paid		
17-0048309	4/28/17	US Bank Corp	116141	Reciept Books	\$ 200.00	5203.00	5/25/17	\$ 196.90	Paid		
17-0049255	5/19/17	Ohio Auditor of State	08746	Audit 2012 to 2016	\$ 200.00	5305.00	5/25/17	\$ 102.50	Paid		
17-0049633	5/25/17	Montgomery Insurance	08285	Insurance Annual Premium	\$4,300.00	5361.00	5/25/17	\$4,293.00	Paid		
				To Be Paid per Board Approval							
17-0048308	4/28/17	US Bank Corp	116141	Ditch Supplies	\$ 500.00	5203.00	6/22/17	\$ 334.95	To be Paid	\$ 61.42	5/25/2017
17-0049644	5/25/17	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	6/22/17	\$ 347.50	To be Paid		
17-0049645	5/25/17	Verizon Wireless	01297	Hot Spot Services	\$ 60.00	5389.00	6/22/17	\$ 57.28	To be Paid		
17-0049646	5/25/17	Bradstreet & Assoc	850350	Accounting Services	\$ 500.00	5305.00	6/22/17	\$ 345.00	To be Paid		
17-0049647	5/25/17	Wright Way Store	126522	Storage Unit Rental (Feb, March, April, May)	\$ 310.00	5328.00	6/22/17	\$ 308.00	To be Paid		
17-0050178	6/8/17	US Bank Corp	116141	Summer Supervisors' school expenses	\$1,300.00	5407.00	6/22/17	\$ 750.00	To be Paid		
				Reviewed by:				Date:			
				Designation of 9. A consistent							
				Bradstreet & Associates							-
				Fiscal Agent							
				District Administrator							

	trict Account							
For the Peri	od May 1, 2017 through	h June 19,	2017					
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	5/1/17	11010101100		Beginning Balance	2001074110	0.00.07	52,036.71
111100	District Checking	5/4/17	R10666	GENJ		40.00		,
111100	District Checking	5/5/17	R10667&68			205.00		
111100	District Checking	5/8/17	R10676		CD interest	16.22		
111100	District Checking	5/10/17	4366	CDJ	OSU Extension		20.00	
111100	District Checking	5/25/17	4367	CDJ	Spectrum Analytic Inc		24.00	
111100	District Checking	5/25/17	4368	CDJ	Ohio Federation of SWCD		70.00	
111100	District Checking	5/25/17	4369	CDJ	Greene County Environmental Se		2,043.00	
111100	District Checking	5/25/17	4370	CDJ	Area IV Treasurer		250.00	
111100	District Checking	5/25/17	4371	CDJ	Clark SWCD		30.00	
111100	District Checking	5/25/17	4372	CDJ	Ohio Federation of SWCD		400.00	
111100	District Checking	5/25/17	R10670-73	GENJ	trees, TAG,envirothon reimb	2,448.12		
111100	District Checking	5/31/17	R10677		checking interest	0.48		
111100	District Checking				Current Period Change	2,709.82	2,837.00	-127.18
	_	5/31/17			Ending Balance			51,909.53
111100	District Checking	6/1/17			Beginning Balance			51,909.53
111100	District Checking	6/5/17	R10674	GENJ	TAG	313.00		
111100	District Checking	6/6/17	4373	CDJ	Greene County Environmental Se		313.00	
111100	District Checking	6/6/17	R10675	GENJ	Rain Barrel kits	52.00		
111100	District Checking				Current Period Change	365.00	313.00	52.00
	_	6/19/17			Ending Balance			51,961.53
Reviewed b	Vr.	Date:						
TOVIEWED D	y.	Date.						
Bradstreet 8	Associates							
Fiscal Agen								
District Adm	inistrator							

		2017 Voucher Activity District Fund						
Voucher	Vendor	For	Ar	mount	Check No	Code	Date	
No.						LE	Paid	
		Paid per Board Approval						
17-18	The Ohio State University	OSU Extension Montgomery Co. Lecture (Fruit/Veg Safety)	\$	20.00	4366	540701	5/10/17	Paid
17-19	Spectrum Analytic Inc.	Soil Tests from Mini Soils Grant	\$	24.00	4367	540902	5/25/17	Paid
17-20	OFSWCD- Envirothon	Ohio Envirothon Volunteer Registration	\$	70.00	4368	540701	5/25/17	Paid
17-21	Greene Co Environmental Services	Monies rec'd from TAG	\$	2,043.00	4369	540902	5/25/17	Paid
17-22	OFSWCD- Area IV	Area IV SSS Sponsorship	\$	250.00	4370	543201	5/25/17	Paid
17-23	Clark SWCD	APAP Training	\$	30.00	4371	540701	5/25/17	Paid
17-24	OFSWCD	AADP Level I Training	\$	400.00	4372	540701	5/25/17	Paid
17-25	Greene Co Environmental Services	Monies Rec'd from Individual TAG Collections	\$	313.00	4373	540902	6/6/17	Paid
		To Be Paid per Board Approval						
17-26	Greene Co Environmental Services	Monies Rec'd from Individual TAG Collections	\$	61.50	4374	540902	6/22/17	To be Paid
17-27	Franklin SWCD	Going with the Flow: Water Trips and More Workshop	\$	50.00	4375	540701	6/22/17	To be Paid
17-28	Miami SWCD	Agriculture: It covers a lot of ground workshop	\$	65.00	4376	540701	6/22/17	To be Paid
	District CD held by Security Bank	Matures Feb 7, 2018 API 0.35%	\$1	.9,000.00				
	District of ficially security bank	Matares 1 65 7, 26 16 7 11 1 6.66 76	γ.	.5,000.00				
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Administrator							