

DEMOLITION BUILDING PLAN APPROVAL APPLICATION FORM

Comment: Zoning permit, construction plans, specifications & shop drawings shall be submitted for approval and will be incorporated into and become the approved construction documents.

Project: _____ Name of Owner: _____

Project Address: _____ Lot Number: _____ Bldg. #: _____
Township/City: _____ Parcel ID# : _____ Zoning Permit # _____ Date: _____

Estimated Demolition Cost: \$ _____

Name of Contact Person: _____ Contact Person Phone #: _____
Contact Person Address: _____ Fax#: _____
E-Mail: _____

Name of Contractor: _____ Contractor's Phone #: () _____
Contractor's Address: _____ Fax #: () _____
E-Mail: _____

(To receive inspection times & inspection results, you must have email address in order to receive)

Name of Property Owner: _____ Property Owner's Phone #: () _____
Property Owner's Address: _____ Fax #: () _____
E-Mail: _____

Plans prepared by: _____ Phone: _____ E-Mail: _____
Company Name: _____ Address: _____ City/State/Zip _____

RESIDENTIAL: _____ / **COMMERCIAL:** _____ (check one)

SINGLE FAMILY DWELLING: _____ **SQUARE FEET:** _____
COMMERCIAL BUILDING: _____ **SQUARE FEET:** _____
ACCESSORY STRUCTURE: _____ **SQUARE FEET:** _____
INDUSTRIALIZED UNIT: _____ **SQUARE FEET:** _____
OTHER BUILDING: _____ **SQUARE FEET:** _____

If a review and approval of the above is being deferred at this time, separate plan approval applications and documents shall be required at the time of application.

Print Applicant's Name: _____ Signature: _____ Date _____

DEMOLITION PERMIT CHECKLIST

There are basically three (3) different Categories of Demolition. *Check one that applies.*

- _____ 1. *Simple Demolition of interior walls and some structural bearing walls.* Generally, a building permit will cover this, with no need of a separate Demolition permit.

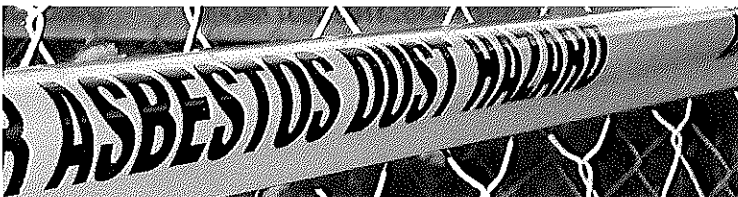
- _____ 2. *Partial or entire, standalone structure, isolated on a lot.* This type of Demolition requires a separate Demolition permit and inspections. We will also require a site plan, demolition schedule, methods of public protection, copies of EPA reports, RAPCA reports and ground water evaluation, if applicable. This will require a plan review. Other items may be requested.

- _____ 3. *Partial or entire structure connected or in close vicinity of other occupied structures.* This type of Demolition requires a separate Demolition permit and inspections. We will also require a site plan, demolition schedule, methods of public protection, copies of EPA reports, RAPCA reports and ground water evaluation, if applicable. This will require a plan review. Other items may be requested, such as life safety plan, maintenance of sprinkler and fire alarm.

Yes	No	N/A	Demolition Permit Requirements:	
			1	Provide Site plan showing construction/demolition limits, location of construction fences, barriers, railings, & walkways etc. (Can be copied from Greene County GIS)
			2	Indication as to whether the building or facility is to be remain open to the public, be occupied or vacant during demolition, alteration, or remodeling.
			3	Details of any proposed temporary construction. (walls, roofs, walkways, fences, barriers, railing, etc.)
			4	Method of securing temporary construction to resist any anticipated loads. (gravity, wind, snow, etc.)
			5	Method of maintaining/providing egress, egress lighting, and exit signage.
			6	Method of maintaining Fire Protection Systems. (fire alarm, sprinklers sys, etc.)
			7	Method of maintaining/providing sanitary facilities.
			8	Method of maintaining/providing accessible parking, route to facility, entrance, etc.
			9	Provide time line of events.
			10	Indicate disconnection of utilities – water, sewer, electric, gas, if necessary.
			11	Verify contact information and requirements per Ohio EPA & RAPCA – Regional Air Pollution Control Authority.
			12	Verify ground water pollution has been mitigated, if required, i.e. buried oil & gas tanks, factories, etc.
			13	Verify asbestos testing and removal has been accomplished, if applicable.
			14	If traffic control is necessary, verify local city, county or state engineer has been contacted for the necessary traffic control permits.
			15	Indicate methods of protecting adjacent property.
			16	Proposed use of demolition explosives shall require a coordinated meeting with all local authorities having jurisdiction.

Signature: _____ Date: _____

ASBESTOS CHECK BEFORE YOU WRECK



In 2013, an Ohio property owner was fined \$15,000 for failing to complete an asbestos notification.

Demolition and renovation projects may require an asbestos survey (a thorough inspection to determine the presence of asbestos), **written notification to Ohio EPA**, specific work practices and proper disposal of asbestos-containing material.

Written notification to Ohio EPA is required **10 working days** prior to scheduled demolition or renovation projects even if no asbestos is present.

An asbestos survey must be performed in order for a written notification to be considered complete.

**Confidential Hotline
free assistance 800-329-7518**

For more information: epa.ohio.gov/asbestos

Ohio EPA's notification of demolition and renovation form is required for:

- Every demolition of a facility, regardless of whether asbestos is involved. This includes all structures that will be intentionally burned for fire training purposes.
- A renovation when the amount of regulated asbestos-containing material (RAC) stripped, removed, dislodged, cut, drilled, or similarly disturbed exceeds 260 linear feet on pipes or 160 square feet on other facility components or 35 cubic feet off facility components.
- Call 800-329-7518 or see epa.ohio.gov/asbestos for more information.

**INSTRUCTIONS FOR
NOTIFICATION OF ASBESTOS DEMOLITION AND RENOVATION
OHIO ENVIRONMENTAL PROTECTION AGENCY**

Regulatory Requirements:

The Ohio Environmental Protection Agency adopted Chapter 3745-20 of the Ohio Administrative Code (OAC) "Asbestos Emission Control from Renovation Demolition and Waste Disposal Operation" May 29, 1990. Chapter 3745-20 implements the National Emission Standard for Hazardous Air Pollutants (NESHAP) Standard for Asbestos. On November 20, 1990 U.S. EPA revised the asbestos NESHAP. Proper completion and submittal of the Ohio EPA form for notification, meets or exceeds all requirements for notification under the NESHAP and the Ohio Administrative Code. Notification requirements are found in OAC 3745-20-03 and in 40 CFR Section 61.145(b).

Who Must Notify:

Every demolition of a facility requires notification regardless of whether asbestos is involved. Renovation of a facility must be submitted when the amount of regulated asbestos-containing material (RACM) stripped, removed, dislodged, cut, drilled, or similarly disturbed exceeds 260 linear feet on pipes or 160 square feet on other facility components or 35 cubic feet off facility components.

When Must Notification Be Provided:

Notice must be postmarked, delivered or received by the Ohio EPA district office or local air agency with jurisdiction in the county where the operations will occur. A list of the counties and a map is available for reference. All notifications must be submitted at least 10 working days (Monday-Friday excluding weekends) before operations begin. Phone notification is not acceptable for original notification. Notification must be updated when substantive information changes or the amount of asbestos changes by more than 20%. Updated notification may be provided by phone or fax followed in writing before the operations continue. An emergency demolition or emergency renovation notice must be submitted as early as possible before but not later than the following working day, and must include the information required under notice sections XIV and XV.

What Information Must Be Supplied:

Complete all parts of the form except XIV and XV unless the notice is for emergency demolitions or renovations. Demolition which involves less than 260 linear feet or 160

square feet do not need to complete items VII, XI, XII, and XIII. Before submitting any notice the facility must be thoroughly inspected for asbestos including Category I (nonfriable packing gaskets, floor tile, asphalt roofing) and Category II (all other nonfriable ACM). OAC 3701-34-02(C) prohibits any person not certified as an asbestos hazard evaluation specialist in Ohio from inspecting and identifying asbestos for the purpose of determining the need for an asbestos hazard abatement activity.

Operator Project # -- this is an optional space provided for the person submitting the notice to indicate a project number.

- I. Identify if the notice is an original, revised, or canceled.
- II. A complete facility description must be provided including the specific portion of the facility affected by the operations. Building size must be estimated in square feet, number of floors, and age in years. Also include the present and prior use (i.e., industrial, commercial, institutional, etc.)
- III. Identify the type of operation being notified. If uncertain consult 40 CFR 61.141 and 61.145(a) or OAC 3745-20-01 and 3745-20-02.
- IV. Declare whether or not asbestos is present in any quantity.
- V. All spaces must be completed identifying the Owner, Removal Contractor and other responsible operator (if applicable) such as a demolition contractor or general contractor.
- VI. Include the procedure used to detect and analyze asbestos. All operations should have the records of the inspection and analyses on-site during active operations for inspection. Such records would include a list of materials assessed, locations sampled and the sample results.
- VII. Quantify asbestos in the three columns (RACM, Nonfriable Asbestos Material to be Removed, Nonfriable Asbestos Material NOT to be Removed).

- VIII. The starting and ending date for demolition or renovation must be noted even when asbestos is not being removed.
- IX. Include the scheduled dates for asbestos removal and specify the hours of operation and check off the days of the week operations will be active.
- X. Describe the demolition or renovation which will occur and the methods or operations that will be employed.
- XII. Indicate the names and addresses and phone numbers of any waste transporters. You must also complete a Waste Shipment Record prior to consigning any asbestos waste materials.
- XIII. Identify the waste disposal site and its actual location (may be different from mailing address).
- XIV. This space is only for emergency demolitions that meet the definitions and requirements of the regulation. In addition to completing the notification form, four additional items must be completed or attached to the notice. If a facility is not in imminent danger of collapse, it is not an emergency demolition even though it may be ordered due to hazardous conditions.
- XV. Emergency Renovations must meet criteria described at 40 CFR 61.141 and OAC 3745-20-01. Include an attachment with the three items listed on the notice form.
- XVI. Describe the procedures to be followed in the event unexpected asbestos is found or nonfriable asbestos becomes RACM. This will prevent delays or complete re-notification. In the event asbestos quantities change by 20% or more, you must update the notice.
- XVII. After November 20, 1991 you must certify a NESHAP trained person will be available during normal business hours at the demolition or renovation site. Signature must be by an authorized officer of the owner or operator.



Notification of Demolition and Renovation Form

Single & Multi-Structure

Division of Air Pollution Control

Operator Project # :	<i>For Official Use Only</i>						
	<input type="checkbox"/> Hand-Delivered	Postmark : / /	Received by Office : / /	Notification # :			
1	Notification Type (check one)						
	<input type="checkbox"/> Original	<input type="checkbox"/> Revision # : Section #s Revised:	Offsite/Hold : <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Cancellation			
2	Facility Description (include building name, number and floor or room number). If more than one structure, use Multi-Structure Attachment form						
Building Name (if applicable) :			Site Location :				
Address :			County :				
City :			State : OH	Zip :			
Building Size (ft ²) :			No. of Floors :	Age (years) :			
Present Use :			Prior Use :				
3	Type of Operation (check one)						
	<input type="checkbox"/> Demolition	<input type="checkbox"/> Emergency Demolition	<input type="checkbox"/> Renovation	<input type="checkbox"/> Emergency Renovation	<input type="checkbox"/> Fire Training	<input type="checkbox"/> Annual <input type="checkbox"/> Courtesy	
4	Is Asbestos Present? (check one)						
	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> No, previously abated	Year Abated (if applicable) :			
5	Owner/Coordinating Entity, Asbestos Abatement Contractor and Onsite Demolition Contractor Information						
Is this project part of a larger project or urban demolition (installation)?			Does this notification include more than one structure?				
<input type="checkbox"/> Yes (list contact information for coordinating entity below)			<input type="checkbox"/> Yes (complete the Multi-Structure Attachment Form)				
<input type="checkbox"/> No (list contact information for property owner below)			<input type="checkbox"/> No				
Owner/Coordinating Entity :							
Address :			Email :				
City :			State :	Zip :			
Contact :			Phone : () -	Fax : () -			
Asbestos Abatement Contractor (if applicable)			On-site Demolition Contractor or Fire Department (if applicable)				
Name :			Name :				
Address :			Address :				
City :	State :	Zip :	City :	State :	Zip :		
Contact :	License # : AC		Contact :				
Phone : () -	Fax : () -		Phone : () -	Fax : () -			
Email :			Email :				
6	Ohio Asbestos Hazard Evaluation Specialist and Evaluation Procedure						
Evaluation Specialist :			License # : ES	Expiration Date : / /			
Procedure, including analytical methods, employed to detect the presence of and to estimate the quantity of regulated asbestos-containing material (RACM) and Category I and Category II nonfriable asbestos-containing material: <input type="checkbox"/> PLM <input type="checkbox"/> Point Count <input type="checkbox"/> TEM <input type="checkbox"/> Other Method (Explain Below) :							
7	Approximate Amount of Asbestos-Containing Materials (complete table below and Section 11 if asbestos is present)						
		Material to be Removed			Material NOT to be Removed		
	RACM	Nonfriable Asbestos-Containing Material		Nonfriable Asbestos-Containing Material			
		Category I	Category II	Category I	Category II		
	Pipes (linear feet)						
	Surface Area (ft ²)						
	Facility Components						
	<input type="checkbox"/> ft ³ <input type="checkbox"/> yd ³						
8	Scheduled Dates of Demolition or Renovation (original notification is required 10 working days prior to the start of work)						
	Start : / /			Complete : / /			
9	Asbestos Removal Dates and Work Hours (if applicable, for asbestos removal only)						
	Start : / /			Complete : / /			
Hours Onsite	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	—	—	—	—	—	—	—

10	Planned Demolition or Renovation Work (check all that apply)				
Description of planned demolition or renovation work to be performed and method(s) to be employed, including demolition or renovation techniques to be used :					
<input type="checkbox"/> Implosion <input type="checkbox"/> Fire Training <input type="checkbox"/> Wet Methods <input type="checkbox"/> Manual Demolition <input type="checkbox"/> Mechanical Demolition <input type="checkbox"/> Other (Explain Below) :					
Description of affected facility components (include attachment if necessary) :					
11	Asbestos Description and Engineering Controls (if asbestos is being abated)				
For the amount of each material listed in Section 7, describe the type(s) of ACM to be abated as well as engineering controls and work practices to be used to minimize emissions and ensure proper waste handling :					
12	Asbestos Waste Transporters (if applicable)				
Asbestos Waste Transporter #1			Asbestos Waste Transporter #2		
Name :			Name :		
Address :			Address :		
City :		State :	City :		State :
		Zip :			Zip :
Contact :			Contact :		
Phone : () -		Fax : () -		Fax : () -	
Email :			Email :		
13	Asbestos Waste Disposal (if applicable)				
Asbestos Waste Disposal Site :			Contact :		
Address :			Email :		
City :		State :	City :		State :
		Zip :	Phone : () -		Fax : () -
14	Emergency Demolition (complete this section if you checked Emergency Demolition in Section 3)				
A copy of the issued order, including the following information, must be attached to this notification					
Government Official Issuing Order :			Title :		
Agency :			Authority of Order (Citation of Code) :		
Date of Order : / /			Demolition Date : / /		
15	Emergency Renovation (complete this section if you checked Emergency Renovation in Section 3)				
A separate sheet with the following information must be attached to this notification					
Date of Emergency : / /			Time of Emergency :		
Description of Sudden, Unexpected Event :					
Explanation of how the event caused unsafe conditions or equipment damage :					
16	Procedures to be followed should unexpected RACM be discovered (check all that apply)				
<input type="checkbox"/> Stop work and keep wet		<input type="checkbox"/> Evacuate area		<input type="checkbox"/> Contact licensed abatement contractor	
<input type="checkbox"/> Contact district office/local air authority		<input type="checkbox"/> Demarcate area		<input type="checkbox"/> Other (Explain Below) :	
17	Asbestos Abatement Signature (only sign below if asbestos is being removed)				
In accordance with Ohio Administrative Code rule 3745-20-03(A)(4)(p), I certify that at least one person trained as required by paragraph (B) of rule 3745-20-04 of the Administrative Code will supervise the stripping and removal described by this notification.					
Signature :			Date : / /		
Name, Title and Organization (please print)					
18	Demolition and Renovation Signature (required for all original and revised notifications)				
I acknowledge the existence of laws prohibiting the submission of false or misleading statements and I certify that facts contained in this notification are true, accurate, and complete.					
Signature :			Date : / /		
Name, Title and Organization (please print)					
<i>Original notification must be mailed or hand-delivered at least 10 working days (Monday – Friday excluding weekends) before demolition or renovation begins, except emergency demolitions and emergency renovations which must be submitted as soon as possible before operations begin, but no later than the following work day.</i>					