

Radio/Hygiene Guidelines for the Clan of Mastery

Youth entering the clan of Mastery shall be committed to supplying their own hygiene supplies. A copy of Appendix #1 will be located in the lobby of the facility for parent(s)/guardian(s) to pick up at their convenience. Parent(s)/guardian(s) may bring the hygiene items listed below no more than 7 days prior to transition into Mastery. All supplies must be brought in during the youth/parent visitation time, presented to staff upon entrance to visit. The supplies will be checked by staff immediately but no later than the end of the day; any inappropriate items may result in a contraband write-up, based upon staff discretion, and will be returned to parents upon the next visitation.

Youth shall fill out a Youth Request and Grievance Form to request the Program Supervisor to ensure that items are returned to parents/Staff will ensure that supplies are from the appropriate list of items prior to giving the youth the supplies or staff will place items in a youth's personal locker and add the items to the Inventory Item List on their locker. The following list is a guideline for youth and parents/guardians about what is acceptable and what is not:

Youth may have the following hygiene items:

- ✓ Toothbrush
- ✓ Colgate Toothpaste
- ✓ Speedstick, Suave or Dove Deodorant
- ✓ Pick, comb or brush
- ✓ Dental Floss (pre-cut 12" strips in a plastic bag)
- ✓ Suave Shampoo
- ✓ Suave Conditioner
- ✓ Vaseline Intensive Care Lotion or Suave (1 body and 1 facial lotion)
- ✓ Dove or Suave Soap (bar soap or liquid soap)
- ✓ Coconut oil, Blue Magic Hair grease
- ✓ Chap Stick (not lip gloss) or Carmex
- ✓ Sanitary napkins (no tampons)
- ✓ Johnson & Johnson Clean and Clear Face Wash
- ✓ Up to 2 hair ties
- ✓ Personal radio with earbuds and batteries
- ✓ Personal packs of Kleenex
- ✓ 1 clear water bottle



All of the above items may be contained in a single, plastic, non-breakable container that will fit in the youth's dayroom locker (9" x 11" x 16") with their tennis shoes. Items can be carried back and forth from their dayroom locker to the bathroom in this container.

Youth are permitted to have 1 extra item each from the list above to be stored in their dayroom locker for replacement. More than 1 extra item is considered contraband.

If need arises MVJRC will provide items needed until a replacement item can be brought in pursuant to the proper procedures for bringing items in. Youth must write a *Youth Request and Grievance Form* to the Intake Officer for approval of the use of MVJRC items or request available supplies.