

EXECUTIVE COMMITTEE  
REGIONAL PLANNING AND  
COORDINATING COMMISSION

The Executive Committee meeting of the Regional Planning and Coordinating Commission of Greene County was held on **Tuesday, November 15, 2016 at 1:30 p.m.** in the second floor conference room at 651 Dayton-Xenia Road, Xenia, Ohio.

The meeting was called to order by President Campbell at 1:39 p.m. President Campbell asked for self-introductions.

MEMBERS PRESENT

Chris Mucher  
Mark Klingler  
Karen Wintrow  
Kent Campbell  
Tom Koogler  
Tom Pitstick

STAFF PRESENT

Ken LeBlanc  
Rhonda Painter

OTHERS PRESENT

None

MEMBERS ABSENT

Mike Pittman

Mr. Pitstick moved, second by Mr. Klingler, to approve the minutes of the Executive Committee for October 18, 2016. Motion passed 3-0 with Mr. Pitstick, Mr. Campbell and Mr. Koogler abstaining.

Payment of Vouchers

Mr. Klingler moved, second by Mr. Koogler, to approve the vouchers listed below. Motion passed 6-0 as Resolution #16-11-15-1E.

| Voucher #  | To                           | For                          | Code              | Amount     |
|------------|------------------------------|------------------------------|-------------------|------------|
| 16-0039219 | Jessica Maggard              | GIS Services                 | 0065-0015-5305.00 | \$1,035.00 |
| 16-0036449 | Greene County Services       | Postage-October 2016         | 0065-0015-5203.00 | \$ 1.86    |
| 16-0039220 | ScreenPlay                   | Receipt Books                | 0065-0015-5408.00 | \$ 188.00  |
| 16-0039221 | APA                          | Planning and Zoning Workshop | 0065-0015-5407.00 | \$ 110.00  |
| 16-0039239 | Public Entities Pool of Ohio | Liability Insurance          | 0065-0015-5361.00 | \$2,267.00 |
|            |                              |                              |                   |            |
| TOTAL      |                              |                              |                   | \$3,601.86 |

**2017 Budget**

Mr. LeBlanc presented the proposed budget for 2017. The per capita projections are based on the latest population estimates. Expected subdivision fees should generate about \$50,000. Bellbrook is

considering a plan which will also generate some revenue and Greene County has approved funding for a Thoroughfare Plan. Mr. Koogler asked if work on the plans will require additional personnel? Mr. LeBlanc explained three proposed scenarios for additional personnel and corresponding hours of work for each. There was a discussion about additional work and revenue generated from plans versus the cost of adding personnel. Board members also discussed positions necessary depending on the type of work, such as GIS person and interns, and whether the position would be filled for a particular project or would be for other work as well. Mr. LeBlanc explained there are other plans to be updated, such as the County Land Use Plan. Ms. Wintrow asked if the work on those plans could be subcontracted? Three different preliminary budget scenarios were discussed. Mr. Koogler said he would like to see more detail about the costs of the additional workload and what the new labor costs would be and how adding personnel expenses will generate more revenue. Ms. Wintrow said she understands the need for a GIS person and that position should not be contracted out. We have invested in GIS software and computers and should have the ability to use them. The intern is a fluid position. All agreed to table the approval of the budget until Mr. LeBlanc presents more details of cost and revenue projections.

#### Other Business

Mr. LeBlanc said Jamestown Village has completed the update of their zoning map. RPCC staff needs to review rezonings that have occurred in late 2015 and in 2016 to make the zoning map layer can be activated on the Auditor's GIS mapping page. Mr. LeBlanc said he asked Mark Issacson at Greene County Public Health to be the speaker at the RPCC meeting on November 22. Ms. Wintrow noted there were no other items on the agenda that evening and moved, second by Mr. Koogler, to cancel the RPCC meeting. All voted in favor. Mr. LeBlanc will notify all members the Full Commission meeting for November 22 is canceled.

Ms. Wintrow presented a letter raising objections to the per capita fees for villages. She said the per capita fee is inequitable. Village per capita rates are the same as townships at 25¢, while the per capita fee for large municipalities is 10¢. She has talked with Bob Baird from City of Bellbrook and Dan Kirkpatrick from Fairborn. Mr. Koogler said the Executive Committee should meet with City Council of Xenia City, Fairborn and Beavercreek City to discuss the benefits of membership in RPCC. We are working on a thoroughfare plan, and those jurisdictions should be part of the planning process. The per capita fee should be 25¢ for all jurisdictions. Ms. Wintrow disagreed, and said she didn't see the logic in raising it for large municipalities. If their per capita is increased, they won't join. Mr. Koogler said then perhaps the fee shouldn't be based on per capita, maybe it should be based on some other unit of measure, or by contract to be negotiated. A discussion followed about the per capita being the same for all jurisdictions versus different rates for townships and municipalities, and the services provided to each. Mr. Mucher moved, second by Mr. Koogler, to present a by-laws amendment to go to a one-tier per capita system of 25¢ for all jurisdictions. Ms. Wintrow said there is inequity between municipalities and townships. Townships are required by law to have zoning reviews done by RPCC. Also, RPCC reviews survey records, replats, subdivisions and assigns addresses for townships. Yet villages are charged the same fee as townships. Mr. Koogler said if the fee for villages is decreased, the County Commissioners may not approve it, as they would like to see the villages be invested in RPCC. Mr. LeBlanc will revise the projected per capita revenue with the possible decrease for villages, and present it at the next meeting. Mr. Mucher moved, second by Mr. Koogler, to rescind his motion.

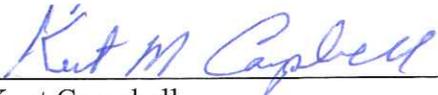
Mr. Pitstick left the meeting at 3:10 p.m.

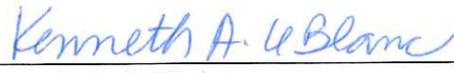
Mr. LeBlanc reminded everyone the Miami Valley Planning and Zoning Workshop will be held December 2 at Sinclair Community College. Mr. Mucher said the Greene County Township Association meeting will be held on December 13 at County Club of the North.

President Campbell said a nominating committee should be appointed for officers for 2017. Mr. Klingler moved, second by Mr. Mucher to appoint a nominating committee. All voted in favor. President Campbell appointed Ms. Wintrow, Mr. Klingler and Mr. Mucher to the nominating committee.

There being no further business, President Campbell adjourned the meeting.

Meeting adjourned at 3:25 p.m.

  
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Kent Campbell  
President

  
\_\_\_\_\_  
Kenneth A. LeBlanc  
Secretary

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