

EXECUTIVE COMMITTEE
REGIONAL PLANNING AND
COORDINATING COMMISSION

The Executive Committee meeting of the Regional Planning and Coordinating Commission of Greene County was held on **Tuesday, October 18, 2016 at 1:30 p.m.** in the second floor conference room at 651 Dayton-Xenia Road, Xenia, Ohio.

The meeting was called to order by Ms. Wintrow at 1:30 p.m. Due to the absence of the President and Vice President, Mr. Pittman moved, second by Mr. Klingler, to appoint Mr. Mucher as Chairman Pro Temp. Mr. Mucher accepted the appointment to chair the meeting. All voted in favor. Mr. Mucher asked for self-introductions.

MEMBERS PRESENT

Chris Mucher
Mark Klingler
Mike Pittman
Karen Wintrow

STAFF PRESENT

Ken LeBlanc
Rhonda Painter

MEMBERS ABSENT

Kent Campbell
Tom Koogler
Tom Pitstick

OTHERS PRESENT

None

Mr. Pittman moved, second by Mr. Klingler, to approve the minutes of the Executive Committee for September 20, 2016. Motion passed 4-0.

Payment of Vouchers

Mr. Wintrow moved, second by Mr. Pittman, to approve the vouchers listed below. Motion passed 4-0 as Resolution #16-10-18-1E.

Voucher #	To	For	Code	Amount
16-0028728	Jessica Maggard	GIS Services	0065-0015.5305.00	\$ 870.00
16-0036449	Greene County Services	Postage August 2016	0065-0015-5203.00	\$ 9.77
16-0021808	Greene County Services	Copier – July-Sept	0065-0015-5305.00	\$ 566.31
TOTAL				\$1,446.08

Zoning Review-AG Agriculture to RU Rural Residential (Unsewered) – Cedarville Township

Mr. LeBlanc presented the request for rezoning of a 12.051 acre parcel on Kyle Road in Cedarville Township. The requested change is from the current zoning of AG-Agriculture to RU Rural Unsewered. The parcel is undeveloped. The surrounding zoning to the north, south and east is RU. A 22 acre parcel to the west is zoned AG. The Greene County Land Use Plan calls for rural residential and encourages clustering of rural residential sites in this area. Mr. Mucher asked if the property is outside the Urban Service Boundary and if it has prime soils? Mr. LeBlanc said yes on

both counts. The Farmland Preservation Plan calls for not converting prime farmland to residential. He asked where the Farmland Preservation Plan overlaps with the Greene County Land Use Plan. Where are the goals the same? A discussion ensued about how the Land Use Plan and Farmland Preservation Plan apply in other areas of the county. Mr. Klingler moved, second by Mr. Pittman, to recommend approval of the requested rezoning. Motion passed 3-1 as Resolution #16-10-18-2E with Mr. Mucher voting no. Mr. LeBlanc said we have been running into questions related to the countywide land use plan and proposed zoning over the last two years, It might be time to update the Greene County Land Use Plan, especially as it relates to farmland and to reflect the location of utility services.

2016 Third Quarter Audit Report

Mr. LeBlanc presented the audit report for the third quarter of this year. RPCC has received 94.5% of the expected revenue for the year and has spent 69.7% of expected costs. Ms. Wintrow moved, second by Mr. Pittman to approved the 3rd quarter audit report. Motion passed 4-0. Resolution #16-10-18-3E.

2016 Third Quarter Activity Report

Mr. LeBlanc reviewed all the activity for the third quarter. The walkable community project previously discussed for Bellbrook City is on hold for now. Mr. LeBlanc is preparing a proposal to update the Greene County Thoroughfare Plan. It will involve holding meetings throughout the county for public participation. Central State University and Xenia Township have been working with Mr. LeBlanc to develop a walking tour identifying historical areas in the Wilberforce community. Mr. Mucher inquired about the status of the online GIS spreadsheet for subdivisions. Mr. LeBlanc explained the spreadsheet is being updated, however, there have been some vacancies in the GIS department which has slowed the work being done on it. Mr. LeBlanc hopes to have it up by the next meeting.

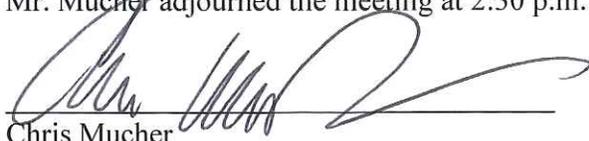
2017 Preliminary Budget

Mr. LeBlanc presented the proposed budget for 2017. It projects an increase in subdivision fees and includes requested funding for the updated thoroughfare plan. Increases in per capita for some jurisdictions is due to increase in population. Mr. LeBlanc intends to attend meetings of non-member jurisdictions and present the advantages of RPCC membership. Mr. Mucher asked if adding projects will require a need for more staff? Mr. LeBlanc addressed three possible scenarios for 2017 staffing – current staff levels plus another part-time and one or two interns. Ms. Maggard is currently providing a contract for GIS services. Mr. LeBlanc requested her contract be extended to the end of 2016. Ms. Wintrow questioned why the formula for per capita for small municipalities was greater than the per capita formula for large municipalities. Mr. LeBlanc explained the larger municipalities generally have planning staff and therefore require less service from RPCC. To change the per capita formula would require a change in the RPCC ByLaws. Ms. Wintrow would like the formula for small municipalities to be reduced to be the same as the larger ones. She will send a letter to the Executive Committee detailing her rationale pertaining to per capita. Mr. Klingler moved, second by Mr. Pittman to extend Ms. Maggard's contract until the end of 2016 and to table the budget approval until the next meeting. Motion passed 4-0. Resolution #16-10-18-4E (for Ms. Maggard's contract).

Other Business

There was no further business. Ms. Wintrow moved, second by Mr. Pittman to adjourn the meeting.

Mr. Mucher adjourned the meeting at 2:30 p.m.



Chris Mucher
Chairman Pro Tem



Kenneth A. LeBlanc
Secretary

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