

**FAMILY & CHILDREN FIRST COUNCIL
STEERING COMMITTEE MINUTES**

September 12, 2016

PRESENT:

BRENT LEWIS	FCF - Director
BETH RUBIN	GC DJFS
JOHN LaROCK	GC BODD
BILL VOSKUHL	GC Juvenile Court
DEBBIE MATHESON	FVPC
KATHY GORBY	CORS
GRETA MAYER	MHRB-CEO
TERRY GRAVES-STRIETER	GC ESC
PAM HAMER	GC Public Health - HMG
AMY AMBURN	GCDJFS – Children Services
DEB CORDELL	FCF – Fiscal Support Coord.

Mr. LaRock called the Steering Committee meeting to order at 9:00 a.m.

REVIEW/APPROVAL OF THE MINUTES FOR AUGUST 2016

The August minutes were reviewed. A motion to accept the minutes as presented was made by Ms. Rubin, seconded by Ms. Matheson. The motion carried.

REVIEW/APPROVAL OF THE AUGUST PROGRAM REPORTS

Mr. Lewis reported there was nothing out of the ordinary in the August program reports. Mr. Lewis provided a brief overview of each area in the program report, with no questions from the Steering Committee.

Motion to approve the August Program Report as presented was made by Ms. Gorby and seconded by Ms. Mayer. The motion passed without exception.

REVIEW AND APPROVAL OF THE AUGUST FISCAL REPORTS

Ms. Cordell advised that the report stands as presented. She highlighted that we completed our SFY 2016 grants with FCSS being the last as some contracted providers do not immediately complete invoices and with payroll going into July, worker's compensation and PERS carry into August. Ms. Cordell added that we did receive the notice of award for the FCSS grant for SFY 2017 and the fund has been opened. Ms. Cordell reported we have not received any cash for the HMG Centralized Coordination SFY 2017. We hope by the end of September we will receive our up-front 20% allocation. There is a \$25,000 advance from the county in the fund at this time as well as carry over funds, which will maintain our payroll expenses, but has prevented us from buying any type of supplies or outreach materials.

Motion to approve the July Fiscal Report as presented was made by Ms. Matheson and seconded by Ms. Rubin. The motion passed without exception.

COMMITTEE/TASK FORCE REPORTS

➤ E3C

Ms. Gorby reported the turn out for the Daddy and Me Carnival was very good despite the competition from First Friday's. ABC Pediatric Therapy did a lot of extra activities with the children. The next meeting will be July 12th and will be appointing new officers.

HELP ME GROW UPDATE

Mr. Lewis reported that there is a regional meeting October 21 in Montgomery County to discuss the future of Centralized Coordination and the ongoing changes. At this point there is not a lot of direction. Mr. Lewis reported there was discussion at the OFCFC Director's meeting of the separation between HMG Early Intervention and Centralized Coordination. HMG Early Intervention is no longer using the term Help Me Grow and are in the process of creating their own website. Ms. Hamer reported that there is no longer any reference of EI on the HMG website.

Ms. Hamer reported that she and Mary Anne are working closely together in EI to implement the new model of primary service provider practice. She reported they currently have two vacant positions for Service Coordination. Posting came down Thursday. There will be marketing concerning the new practice model, because it is a change for families. The services will not change, but rather how they are discussed with families before they are put in place. Still in the midst of the timely receipt of services monitoring. Received second verification

email last week. Monitoring and program guidance are not on the same page. She is receiving inconsistent information from the state. Ms. Hamer reported that she told them they were not going to move forward with the process until there is more clear guidance as to what the expectations are in order to pass. Still attempting to get 100% compliance, but it is difficult with unclear expectations. Records that were passed in January, failed this time.

PREVENTION PROGRAM

Mr. Lewis discussed the changes in the Prevention Program. Discussed that FCF is looking internally as to how the program was originally proposed and making some changes that will allow it to be more sustainable and practical. When the plan was originally written, there were three workers in place. However, currently there is only one full time employee, with two current vacancies. The Kernels for Life will still be utilized in the parenting classes, Kids Club and in the new initiative Youth Move, which is a youth advocacy, leadership program that is recognized at both the state and national level. All staff involved in Prevention Programming will be attending the Kernels for Life training put on by Jason Freuth at the MHRB on October 8th. The utilization of Kernels for Life has been well received in the parenting classes.

Ms. Mayer provided support in slowing down the process and ensuring the community is ready for implementation. Mr. Lewis reported that he met with staff at the ESC last week to discuss the Prevention Program. One identified gap has been that although the PAX GBG has been very successful in the schools, there is a lack of communication with parents as to what the program is and how it is utilized with their parents. The hope is FCF can step in and provide assistance in helping the schools communicate to parents of students. Ms. Strieter stated she found it interesting as long as the PAX GBG has been utilized in the schools that there is not a greater awareness on the part of the parents.

Ms. Cordell reported that the two vacant positions will be included in the 2017 budget being presented to the County. She also discussed employee Amy Wissman completing practicum hours here at the agency in the Prevention Program as it is separate from her official position.

OCBF Update

Mr. Lewis discussed that the Shared Plan is still a work in progress. He reported that the state informed him that since an exemption was granted for family participation last year, one would not be granted this year. Staff at FCF are in the process of identifying and reaching out to families that could potentially be council members. Also, Mr. Lewis reported that data from the Dayton Area Drug Survey (DADS) is needed

to complete the report on the last shared plan. A request has been made to Wright State to access the data for Greene County. An extension has been granted for December, but OCBF funds will not be released to FCF until the Shared Plan is submitted and approved. Ms. Strieter stated that Amanda Pollock at the ESC may have access to the data.

Family Resource Centers

Mr. Lewis gave an update on both FRC's. The store front in Jamestown has officially been closed as of the end of August. FCF staff are in communication with administration at Greeneview schools in reference to when Kids Club will start back up in Jamestown. Staffing issues have impacted the start date.

We are continuing the transition in Bellbrook. The FRC committee has connected with the Community Wellness Coalition who operates a free medical clinic in Bellbrook. They will begin operating under the 501 C-3 of the Community Wellness Coalition. We are in the process of gathering the necessary information concerning the transition in order to transfer the leftover funds for the Family Resource Center and food pantry. Kids Club continues to take place every Tuesday at the Community Center. We have averaged between 7 and 11 youth each week.

OTHER ITEMS AT THE DISCRETION OF CHAIR/DIRECTOR

Mr. Lewis reported the Third Annual Community Drug Forum will take place in Xenia this year. Last year it was held in Fairborn and the year before that Beavercreek. The event will take place at the Menapace Center for Health Education on November 3rd from 6:00-7:30. The doors will open at 5:30 with resource tables and snacks. Ms. Mayer stated if any organizations would like to set up a resource table, there are opportunities available.

Mr. Lewis reported there has been significant progress with Youth Move. The state provided a two day youth leadership training over the summer and this led to the youth forming a chapter of Youth Move in Greene County. Currently all youth involved are through Children Services. The youth have chosen to address bullying at this time. The group participated in First Fridays on September 2nd and were successful in engaging numerous youth and adults in attendance at the event. The group created an anti-bullying banner and asked those they spoke with to sign pledging to not participate in or support bullying. The message

was very well received by both youth and parents. The youth did face painting and the director of the state chapter attended and brought items for the youth to give away at the booth. Melissa Baughn has sent a letter to all the schools in Greene County requesting that the schools participate in an art project that will focus on anti-bullying. She has requested that each school complete artwork on a canvas that will be combined with other canvases from each of the schools to create a travelling art project that supports the anti-bullying campaign. The group will also participate in the local suicide prevention walk and Trunk or Treat at Children Services in October. FCF staff would like to expand Youth Move to each of the school districts with ultimately each of those groups having representation at the Greene County chapter meeting here at FCF. Melissa has spoken with administration at The Learning Center about being the first group. She has plans to reach out to The Academy next. The target ages for Youth Move is 14-21. Ms. Strieter stated she would take a copy of the letter Melissa sent out to the superintendents meeting on Friday and have further discussion about Youth Move. We have spent a small amount of the allocated Engage dollars on the current Youth Move projects. With the 2017 budget, the program will shift under Prevention Programming.

Mr. Lewis reported that FCF has reposted the Social Services Coordinator position and asked if anyone knows of qualified applicants to encourage them to apply. In the first round of interviews, each of the applicants had very little job experience. The position was reposted and will be open until Thursday.

Ms. Cordell discussed the uncertainty surrounding the VOCA grant that helps to support the Visitation Center. The current grant ends on September 30th and we will not hear about the next grant until later in October. FCF received confirmation from the grant specialist that the new funds cannot be used to reimburse us for any expenses if we maintain positions and will only become available from the day we receive notice of award. This may have a major impact on staffing, including a reduction in employees and elimination of the Safety Officers.

Ms. Cordell reported that Kim Cerney, Administrative Support Technician is out on extended medical leave currently. Mr. Lewis pointed out that all staff have been very supportive of the organization and assisting where they can.

ROUND TABLE

- **Ms. Hamer reported the Health Department is sponsoring a community baby shower at the Community Methodist Church on September 24th.**
- **Ms. Gorby reported that Head Start began last week. Xenia and Fairborn are both low in numbers and in need of referrals.**
- **Ms. Strieter reported that the grant that supports Amanda Pollock is set to expire in a year and they are looking for ways to keep her. She requested for all members of the Steering Committee to think of things she could possibly work on in collaboration that would benefit other agencies and to let her know your suggestions and thoughts.**
- **Ms. Strieter reported that pre-school numbers are booming. Greeneview has one or two openings, Yellow Springs and Cedar Cliff have openings. The Learning Center enrollment is low this year but the Academy is very high, higher than they have been at the start of the school year in the past five years. The Academy is looking for a Math Teacher, a Visual Impairment Specialist, and requested if anyone knows of anyone looking to refer them. Also a Math Lab Teacher position at Beaver creek has been posted. Ms. Strieter emphasized she would like to create more collaboration and interagency work. The ESC has a grant writer, Shelly Meyers, that she shares with three other entities. If there are opportunities for grant funded projects in Greene County, Shelly may be available to write grants. Just reach out to Ms. Strieter first with ideas. She is looking at mental health initiatives, she has reached out to Juvenile Court about opportunities for a single probation officer to serve both the Learning Center and Academy so there is an opportunity for more seamless services. Ms. Strieter stated they would rather pursue foundation grants than federal grants if possible due to the complication in the federal grants and the difficulty in accessing the money.**
- **Ms. Mayer reported that they are in the process of recruiting a board member for MHRB. This individual needs to be a Greene County resident. They are emphasizing all types of diversity, age, ethnicity, religion and would really like to add a young voice to the board. If anyone is knowledgeable of a young professional that does not work for one of their partner agencies, please let Ms. Mayer know. Ms. Mayer is looking for parents of youth who are in recovery for a focus group, with the availability of mileage and stipends for participation. MHRB is currently hosting their annual 40 hour police officer training on how to safely respond to individuals in crisis with mental illness or addiction issues. Graduation will be Friday at the ESC at 2:00pm.**

- **Ms. Matheson reported that October is domestic violence awareness month. October 3rd is the candle light vigil at Shawnee Park. A mother of a murdered domestic violence victim is coming to speak. She is in her third year of waiting for the trial to take place. She has custody of her grandchildren. FVPC will be sending out save the date flyers. FVPC is having a batterer's dynamics training at Job and Family Services, Wednesday of this week. There are still available slots. There are currently 30 individuals attending. There is no cost associated with the training.**

Meeting was adjourned at 9:50 a.m.

Respectfully submitted,

Approved:

Brent Lewis

Date: *October 3, 2016*

**Brent Lewis
Director
Greene County Family & Children First**