



Greene County Transit Board
Providing Safe, Reliable, and Accessible Public Transportation

Board Meeting Minutes
Wednesday May 25, 2016
2380 Bellbrook Avenue, Xenia, OH

1. **Welcome and Introduction** – Chair Woody Stroud called the meeting to order and welcomed those present.
 - A. **Roll call of Board members** – Present: Ms. Blanche Casey, Ms. Anne Gerard, Mr. David Middleton, Mr. David Reid, Mr. Woody Stroud. Excused: Mr. Todd Hiney, Mr. Charles Rowland.
 - B. **Staff Members:** Mr. Ken Collier, Ms. Marilyn Ratcliff, Ms. Shannon Webster, Ms. Debby Bullock, Mr. Dennis Green (First Transit), Mr. Doug Miller (First Transit).
2. **Approval of Meeting Minutes**
 - A. **April 27, 2016** – Mr. Middleton moved to approve the minutes as written. Mr. Reid seconded the motion. The vote was Ms. Casey-yes, Ms. Gerard-yes, Mr. Middleton-yes, Mr. Reid-yes, Mr. Stroud-yes. The minutes were approved.
3. **Public comment on Action Items - None**
4. **Action Items**
 - A. **Finance, Contracts, and Audit Committee Action Items – None**
 - B. **Programs and Services Committee Action Items – None**
 - C. **Personnel Committee Action Items – None**
 - D. **Other – Ken Collier**
 - 1) **Resolution 2016-05-25-01 – Program of Projects** – Mr. Reid moved to propose the following amendment to the Program of Projects and adopt along with previous amendments as the final Program of Projects unless amended due to public input. FY 2015 FTA Formula Grant; capital costs of contracting in 2016 at \$943,304 and replacement of light transit vehicles in 2016 at \$416,000. Ms. Casey seconded the motion. The vote was Ms. Casey-yes, Ms. Gerard-yes, Mr. Middleton-yes, Mr. Reid-yes, Mr. Stroud-yes. The motion was approved.
5. **Reports**
 - A. **Board Chairperson Report**
 - Mr. Stroud shared with the Board the Miami Valley Regional Planning Commission's (MVRPC) Executive Director Update.
 - Mr. Stroud distributed a hard copy slide presentation of the MVRPC 2040 Long Range Transportation Plan. He highlighted the Transit Projects Summary noting Mr. Collier's input in calculating cost for Greene CATS projects.
 - Mr. Stroud distributed and shared an article titled, "Enhancing the Region". The article discussed how the Miami Valley Planning Commission tackles transportation and other regional issues. Brian O. Martin, the Executive Director of MVRPC, was interviewed and featured by the author.
 - Mr. Stroud received emails and calls to assist with transporting veterans attending the "Greater Miami Valley MyVeteran Regional Forum" at Wright State University on May 24th. A free ride procedure was created by Mr. Collier and a Dayton Daily News article was published indicating Greene CATS would provide free service for all veterans attending.
 - B. **Chief Financial Officer Report**
 - Financial Reports unavailable.
 - State Auditors still waiting for decision on how to audit Federal Grants.
 - The National Transportation Database Report is complete, uploaded, and filed on time.

- We will transfer \$500,000 from the STAR Plus account for cash flow purposes while procedures are worked out for Medicaid reimbursements and the FTA FFY 2015 5307 grant is in the process of approval.

C. Mobility Manager April Report

- Ms. Webster presented her April Report reviewing Agency Coordination Efforts. She outlined meetings, trainings, and shared travel training highlights.
- Project Search in collaboration with Greene County Board of Developmental Disabilities
 - “Super Seniors” from Greene county area high schools received job training at Soin Hospital to help with transition to adulthood.
 - Provided both classroom and field training on mobility options in Greene County.
- Received “Certificate of Appreciation” from the Beavercreek High School Careers Training Program.

D. Executive Director Report

Mr. Collier:

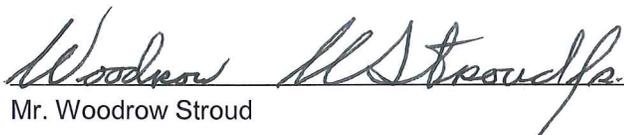
- Finalized agreement with Greater Dayton RTA to transfer FY2014 5307 funds in exchange for local unrestricted cash to be used as matching funds for the expansion of flex service. Withdrew Community Development Block Grant request submitted for same purpose.
- Received formal notice that the Medicaid Application was approved effective through 12/7/2020 with effective billing date of 12/8/2015. Registered in the Ohio Medicaid system to submit claims and be reimbursed electronically.
- Submitted request for proposal from Greene County Job and Family Services to provide Non-Emergency Transportation service for fiscal year beginning July, 1, 2016, through June 30, 2017. The Greene County Transit Board was awarded the contract to provide the service.
- Continued logo design and production of anniversary video as introduced at the April Transit Board meeting.
- Lucinda Flinn has been hired to be Fiscal Specialist. She is a returning employee, worked part-time as an assistant scheduler before moving to the Sanitary Engineering Department where she was Chief Billing Clerk.
- Reviewed two complaints received for the month of April.

E. First Transit Report

- Dennis Green, General Manager of First Transit, reported that he was conducting Safety Meetings tomorrow, May 26, 2016, both at 12:30 p.m. and 7:00 p.m.
- Current interior renovations on the existing operations and maintenance facility nearly complete. New construction to begin expansion of that facility to begin shortly.
- Negotiations between First Trans and Teamsters Local 957 are scheduled to begin soon.
- Updated the Board on current staffing numbers: 38 full time drivers, 12 part time drivers, 19 monitors, 3 road supervisors, 4 dispatchers, 3 mechanics, and 1 utility. There are a total 81 employees, including the General Manager.

6. Upcoming meetings and events: Program and Services Committee (6/21, 10:30 am), Finance Committee (6/21, 12:00 pm), Transit Board has been rescheduled to 6/29 at 8:00 am.

7. Adjournment – There being no further business, Mr. Stroud adjourned the meeting.


 Mr. Woodrow Stroud
 Chair, Greene County Transit Board


 Date