



Greene County Transit Board
Providing Safe, Reliable, and Accessible Public Transportation

Board Meeting Minutes
Wednesday April 27, 2016
2380 Bellbrook Avenue, Xenia, OH

1. **Welcome and Introduction** – Chair Woody Stroud called the meeting to order and welcomed those present.
 - A. **Roll call of Board members** – Present: Ms. Blanche Casey, Ms. Anne Gerard (arrived 8:04 a.m.), Mr. Todd Hiney, Mr. David Middleton, Mr. David Reid, Mr. Charles Rowland, Mr. Woody Stroud.
 - B. **Staff Members:** Mr. Ken Collier, Ms. Marilyn Ratcliff, Ms. Shannon Webster, Ms. Debby Bullock, Mr. Dennis Green (First Transit).
 - C. **Guests:** None
2. **Approval of Meeting Minutes**
 - A. **March 23, 2016** – Ms. Casey moved to approve the minutes as written. Mr. Middleton seconded the motion. The vote was Ms. Casey-yes, Ms. Gerard-arrived after vote, Mr. Hiney-yes, Mr. Middleton-yes, Mr. Reid-yes, Mr. Rowland-yes, Mr. Stroud-yes. The minutes were approved.
3. **Public comment on Action Items - None**
4. **Action Items**
 - A. **Finance, Contracts, and Audit Committee Action Items – Woody Stroud**
 - 1) **Resolution 2016-04-27-01 – Regional Funding Proposal** – Mr. Reid moved to approve a funding proposal with Greater Dayton RTA to secure local matching dollars (\$875,000) for the expansion of flex routes and other services with FTA 5307 FY2014 funds (\$1,353,050), waiting to reevaluate the proposal for FTA 5307 FY2015 funds at a later date. Ms. Casey seconded the motion. The vote was Ms. Casey-yes, Ms. Gerard-yes, Mr. Hiney-yes, Mr. Middleton-yes, Mr. Reid-yes, Mr. Rowland-yes, Mr. Stroud-yes. The motion was approved.
 - B. **Programs and Services Committee Action Items – None**
 - C. **Personnel Committee Action Items – Anne Gerard**
 - 1) **Executive Director Evaluation**
 - At 8:45 a.m. in accordance with ORC 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, or compensation of a public employee or official Mr. Middleton moved the Transit Board enter into an Executive Session. Mr. Rowland seconded the motion. The vote was Ms. Casey-yes, Ms. Gerard-yes, Mr. Hiney-yes, Mr. Middleton-yes, Mr. Reid-yes, Mr. Rowland-yes, Mr. Stroud-yes. The motion was approved.
 - At 8:55 a.m. Mr. Middleton moved the Board end executive session and resume open session. Mr. Hiney seconded the motion. The vote was Ms. Casey-yes, Ms. Gerard-yes, Mr. Hiney-yes, Mr. Middleton-yes, Mr. Reid-yes, Mr. Rowland-yes, Mr. Stroud-yes. The motion was approved and the Board resumed open session.
 - Mr. Stroud offered a summary comment saying the Board is well pleased with the Executive Director's performance.
5. **Reports**
 - A. **Board Chairperson Report**
 - Mr. Stroud shared with the board the Miami Valley Regional Planning Commission's (MVRPC) Executive Director Update noting that Ohio leads the Nation in increase in pedestrian fatalities.
 - Mr. Stroud distributed a copy of the MVRPC Regional Open Space Plan.
 - During the Spring Dinner, Mark Donaghy, Executive Director of the Greater Dayton Regional Transit Authority received the Regional Steward Award. The Regional Planning Commission said it was honoring Mark for always understanding the importance of collaboration, while moving forward on a regional level.

- The Ohio Public Transit Association (OPTA) Conference was April 19-21. Mr. Stroud, Mr. Green, Mr. Jason Brun, and Ms. Webster attended the conference. Mr. Stroud reported on the benefit of attending sessions regarding Medicaid and the State of Ohio Auditor's processes and how they apply to the GCTB.

B. Chief Financial Officer Report

- Ms. Ratcliff reviewed the February and March Financial and Productivity Reports.
- The Greene County Transit Board portion of Financial Audit is complete.
- The National Transportation Database Report is complete and uploaded.

C. Mobility Manager March Report

- Ms. Webster presented her March Report reviewing Agency Coordination Efforts. She outlined meetings, trainings, and shared travel training highlights.
- MVRPC released a promotional video and Greene CATS has a cameo. Mr. Stroud asked that Ms. Webster email the link to all Board members for their viewing.
- At the request of the Greene County Council On Aging Ms. Webster participated in two morning radio shows of "Boomers and Beyond" on a Classic Country radio station.

D. Executive Director Report

Mr. Collier:

- Submitted the per-site visit information requested for 2015 Triennial Review.
- Received an official Medicaid letter of approval assigning the Greene County Transit Board a provider number and began receiving Payment Authorization of Waiver Services (PAWS) enrollment notifications. Reimbursement requests for January and February have been submitted.
- Reported that the scheduling office is receiving an increased number requests for field trips and community placements. Greene Inc. schedules are changing.
- Began graphic work on logo and began production of 15th anniversary video.
- Hired new Fiscal Support Specialist, Lucinda Flinn.
- Reviewed 5 comments and 8 complaints received for the month of March.

E. First Transit Report

- Dennis Green, General Manager of First Transit, reported the Safety Olympics program was over and that Jennifer Gillespie (dispatcher), Jason Elsworth (maintenance), and Connie Martin (monitor) received awards.
- Renovation and construction to update the current space add a two story office/training wing at their facility is in full gear. Parking lot changes could possibly triple the size of their employee lot.
- Mr. Green thanked Todd Hiney for housing vehicles.
- Hired two new CDL drivers and working on staffing to meet RFP proposal requirements.
- Stated that DOT physicals are becoming more arduous to pass.

6. **Upcoming meetings and events:** Program and Services Committee (5/17, 10:30 am), Finance Committee (5/17, 12:00 pm), Transit Board (5/25, 8:00 am).

7. **Adjournment** – There being no further business, Mr. Stroud adjourned the meeting.


 Mr. Woodrow Stroud
 Chair, Greene County Transit Board


 Date