

**FAMILY & CHILDREN FIRST COUNCIL  
STEERING COMMITTEE MINUTES**

**April 4, 2016**

**PRESENT:**

<b>RENEE LAMMERS</b>	<b>FCF - Director</b>
<b>BETH RUBIN</b>	<b>GC DJFS</b>
<b>JOHN LaROCK</b>	<b>GC BODD</b>
<b>GRETA MAYER</b>	<b>MHRB</b>
<b>BILL VOSKUHL</b>	<b>GC Juvenile Court</b>
<b>KATHY GORBY</b>	<b>CORS</b>
<b>TOM OTTO</b>	<b>TCN</b>
<b>DEBORAH MATHESON</b>	<b>Family Violence Prevention Ctr.</b>
<b>PAM HAMER</b>	<b>GC Public Health</b>
<b>MELISSA BRANUM</b>	<b>GC Public Health</b>
<b>TERRY GRAVES-STRIETER</b>	<b>GC ESC</b>
<b>DEB CORDELL</b>	<b>FCF – Fiscal Support Tech</b>
<b>KIM CERNEY</b>	<b>FCF – Admin. Support</b>

**Mr. LaRock called the Steering Committee meeting to order at 9:00 a.m.**

**REVIEW/APPROVAL OF THE MINUTES FOR FEBRUARY 2016**

**The notes from the March meeting were also reviewed. There was not a quorum so no action can be taken.**

**The February minutes were reviewed and a motion to accept the minutes as presented was made by Ms. Rubin, seconded by Ms. Branum. The minutes passed without exception.**

**REVIEW/APPROVAL OF MARCH AND APRIL PROGRAM REPORTS**

**Ms. Lammers added that things are going well in all of the FCF programs. There is really nothing to add so comments and questions were solicited. There being none one motion for both month's program reports will be taken.**

**Motion to approve was made by Ms. Gorby and seconded by Ms. Matheson. The motion passed without exception**

## **REVIEW/APPROVAL OF JANUARY AND FEBRUARY FISCAL REPORTS**

**Ms. Lammers added that we had to submit a request to OCTF for our second half funding. It was submitted a couple of weeks ago and we should be receiving the funding soon. We also submitted a request for an advance from the County for HMG EI. They are doing reimbursement now instead of allocations so it is making us cash short at the moment.**

**As there were no additional comments or questions a motion to approve the January and February Fiscal Reports was made by Ms. Matheson and seconded by Mr. Voskuhl. The motion passed without exception**

## **HMG UPDATE**

**The application for SFY17 has been submitted. This submission was to be approved by the Steering Committee at the March meeting however, there was no quorum. At that meeting a motion was made by Ms. Gorby to submit by email a request for an affirmative vote of all Steering Committee members to approve the submission of the SFY 17 application for HMG EI. The motion was seconded by Ms. Rubin. Ms. Lammers sent this email request with the "motion for approval for submission by GC FCF of the SFY17 Continuation Grant Application for Help Me Grow Early Intervention Services". The email votes were returned all in favor and one abstention. The application was due as of today's date and had to be approved by BOCC before its submission which is why the email vote was taken.**

**HMG EI oversight at the State level is transitioning from ODH to Developmental Disabilities. Last week DD released a small amount of start-up funds in the amount of \$8,500 that we would be eligible for. It will help counties to counter the reimbursement-only program HMG EI has become. This is not in addition to the ODH issued grant but it is meant for counties to have funds that can be rolled over each year.**

**A motion was made by Ms. Gorby to submit the start-up grant application in the amount of \$8,500 and was seconded by Dr. Mayer. The motion passed without exception.**

**In other EI news the results of the Family Survey responses regarding Service Coordination were outstanding. We bested the State's average in most all categories.**

## **AGENDA FOR MAY 2016 FULL COUNCIL MEETING**

**SANDY HOOK PROMISE** will be presenting a couple of their initiatives to our Full Council. The business part of Full Council and the Steering Committee meeting will be kept as short as possible to give SHP as much time as possible.

While we will be keeping these sessions short, there will be the business of nominating not for profit representatives; one for the Steering Committee and one for the Full Council mandated non-profit, for the next 2 year term. Currently TCN is on board with remaining a non-profit representative to the Steering Committee. The mandated not for profit representative to Full Council is Pass It On. Ms. Lammers asked for nominees so that a ballot could be prepared for the May meeting. Discussion regarding nominees included Community Action Partnership, United Way, Interfaith Hospitality Network, Greene County Housing Program

- **A motion to approve United Way and Interfaith Hospitality Network as nominees for a two year term to the Full Council pending their acceptance was made by Mr. Otto. Motion was seconded by Ms. Branum. The motion passed without exception.**
- **A motion to approve the nomination of TCN to another two year term on the Steering Committee was made by Ms. Rubin and seconded by Dr. Mayer. The motion passed without exception.**

## **OTHER ITEMS**

**Ms. Lammers reminded everyone of the template that was passed out at the last meeting regarding our new Parent Support brochure. It has been finalized and a full-color brochure was presented to the group. This is a compilation of all of the parenting classes that are offered throughout Greene County. There is also a link on our website if you need to print one yourself.**

**Ms. Lammers updated the group about her position. It has been posted on the Greene County website and it will close on April 11<sup>th</sup>. May 2<sup>nd</sup> is our FCF Council meeting which will be her last and she is hopeful to have the new person on board for introductions.**

**The May 12<sup>th</sup> training with Rhonda Reagh is about half full. She is looking for more mental health, DD and Children Services people. The**

location is the basement of the Juvenile Court building. Please email or call Kim to get your spot reserved. TCN is taking care of CEU's for us.

As an update to the Shared Plan, Nathan Collier of United Way is leading this process. It is hopeful that the final draft will be ready by the April 28<sup>th</sup> meeting when discussion will move to a strategic plan. Ms. Lammers reminded everyone that FCF has a Shared Plan that will be due the end of July and the Community Needs Assessment fits directly into it. A template showing examples of shared priorities, outcomes and measurements was distributed.

There was quite a bit of discussion among the group as to the different resources to utilize.

At 9:40 staff was dismissed for a closed door session.

Meeting was adjourned at 10:27.

Respectfully submitted,

Approved:

*Kim Cerney*

Date: *May 2, 2016*

Kim Cerney  
Administrative Support Technician  
Greene County Family & Children First