

**Board Meeting Agenda
Wednesday, July 27, 2016, 8:00 am
2380 Bellbrook Ave. Xenia, Ohio 45385
Conference Room**

- 1. Welcome and Introductions** – Woody Stroud
 - A. Roll call of Board members – Debby Bullock
- 2. Approval of June 29, 2016 Meeting Minutes** (pg. 2) – Woody Stroud
- 3. Public comment on Action Items** – Woody Stroud
- 4. Action Items**
 - A. Finance, Contracts and Audit Committee Action Items - None
 - B. Programs and Services Committee Action Items - None
 - C. Personnel Committee Action Items – None
 - D. Other – None
- 5. Reports**
 - A. Board Chairperson – Woody Stroud
 - 1) State Transportation Improvement Plan (STIP) – (pg. 4)
 - 2) Federal Transit Administration (FTA) Triennial Review – (handout)
 - B. Chief Financial Officer – Marilyn Ratcliff
 - 1) June Financial Report (pg. 5)
 - 2) June Productivity Report (pg. 14)
 - C. Mobility Manager – Shannon Webster
 - 1) June Report – (pg. 20)
 - D. Executive Director – Ken Collier
 - 1) June Report – (pg. 21)
 - E. First Transit – Dennis Green
- 6. Adjournment**

Upcoming Meetings and events:

15th Anniversary Celebration (7/28, 11 am – 1 pm), Finance Committee (8/16, 12 noon),
Transit Board (8/24, 8:00 am)



Greene County Transit Board
Providing Safe, Reliable, and Accessible Public Transportation

Board Meeting Minutes
Wednesday June 29, 2016
2380 Bellbrook Avenue, Xenia, OH

1. **Welcome and Introduction** – Chair Woody Stroud called the meeting to order and welcomed those present.
 - A. **Roll call of Board members** – Present: Mr. Todd Hiney, Mr. David Middleton, Mr. David Reid, Mr. Charles Rowland, Mr. Woody Stroud. Excused: Ms. Blanche Casey, Ms. Anne Gerard.
 - B. **Staff Members:** Mr. Ken Collier, Ms. Marilyn Ratcliff, Ms. Shannon Webster, Ms. Lucinda Flinn, Ms. Debby Bullock, Mr. Dennis Green (First Transit).
2. **Approval of Meeting Minutes**
 - A. **May 25, 2016** – Mr. Middleton moved to approve the minutes as written. Mr. Reid seconded the motion. The vote was Mr. Hiney-yes, Mr. Middleton-yes, Mr. Reid-yes, Mr. Rowland-yes, Mr. Stroud-yes. The minutes were approved.
3. **Public comment on Action Items - None**
4. **Action Items**
 - A. **Finance, Contracts, and Audit Committee Action Items**
 - 1) **Resolution 2016-06-29-01 – JFS Contract Amendment** - Mr. Middleton moved to amend the maximum contract amount with Greene County Department of Job and Family Services for service provided from July 1, 2015 to June 30, 2016 to \$280,000. Mr. Hiney seconded the motion. The vote was: Mr. Hiney-yes, Mr. Middleton-yes, Mr. Reid-yes, Mr. Rowland-yes, Mr. Stroud-yes. The motion was approved.
 - 2) **Resolution 2016-06-29-02 – JFS Contract** – Mr. Rowland moved that the Greene County Transit Board agrees to enter into a one year contract from July 1, 2016 to June 30, 2017 with Greene County Department of Job and Family Services to provide NET Medicaid transportation. Mr. Middleton seconded the motion. The vote was: Mr. Hiney-yes, Mr. Middleton-yes, Mr. Reid-yes, Mr. Rowland-yes, Mr. Stroud-yes. The motion was approved.
5. **Programs and Services Committee Action Items – None**
6. **Personnel Committee Action Items – None**
7. **Other – Ken Collier**
 - 1) **Resolution 2016-06-29-04 – Logo/Trade Name** – Mr. Hiney moved that the Board adopt the revised and updated logos, trade name, and trade mark effective July 1, 2016 and tasks the executive Director to file all necessary legal documentation required to make such revisions legal and official. Mr. Rowland seconded the motion. The vote was Mr. Hiney-yes, Mr. Middleton-yes, Mr. Reid-yes, Mr. Rowland-yes, Mr. Stroud-yes. The motion was approved.
8. **Reports**
 - A. **Board Chairperson Report**
 - Mr. Stroud shared with the Board the Miami Valley Regional Planning Commission's (MVRPC) Executive Director Update and cited the promotion of MVRPC releasing "Street Smart" Billboards and Transit Advertisements in response to the alarming rate of pedestrian related crashes. He noted Ohio pedestrian fatalities (56) are up 124% from 2014 to 2015 but up 10% nationally.
 - Mr. Stroud distributed MVRPC News Release from Laura Loges about MVRPC introducing a New Regional Profile Series which includes web and print versions with interactive maps including detailed Greene County specific data.
 - Mr. Stroud reviewed the goals that Mr. Brian Martin Executive Director, MVRPC presented to the MVRPC Board.
 - Mr. Stroud distributed and shared an article titled, "Share the Road". MVRPC promotes collaboration among communities, stakeholders, and residents to advance regional priorities. MVRPC developed Share the Road to make our Region's roads safer for motorists and bicyclists.
 - There will be no MVRPC Board meeting in July.

- Mr. Stroud presented Mr. Ken Collier with his 4 year service award, thanking him for his service and dedication.

B. Chief Financial Officer Report

- Presented May Financial Report and May Productivity Report.
- Waiting on the State of Ohio to determine a procedure for auditing grants.
- Medicaid approved \$365,000 for January thru May reimbursement. Approximately \$64,000 of reimbursement dollars need corrected and resubmitted.
- Will begin to replenish \$500,000 transferred from STAR Plus account that was used for cash flow purposes while procedures were worked out for Medicaid reimbursements.
- Introduced returning hire, Lucinda Flinn, the new Fiscal Specialist.

C. Mobility Manager April Report

- Ms. Webster presented her May Report reviewing Agency Coordination Efforts. She outlined meetings, trainings, events, and shared travel training highlights.
- Collaborated with GCBDD/MCBDD Summer Youth Boot Camp developers for Travel Training Program.
- Provided both classroom and field training on mobility options in Greene County for Yellow Springs High School Special Education class. Honored to have Chief David Hill assist with field training.

D. Executive Director Report

Mr. Collier:

- **Grant Management** – Greene County Commissioners approved a Supplemental Agreement to apply for the FY 2015 Formula Grant Funds. Application submitted to FTA June 3rd and is under review.
- **Medicaid Reimbursement** – Received formal notice Medicaid Application approved through 12/7/2020 with effective billing date of 12/8/2015. Registered in system to allow us to submit claims and be reimbursed electronically.
- **Contracts** – Submitted proposal to provide Non-Emergency Transportation (NET) service for Job and Family Services beginning July 1, 2016 through June 30, 2017. Received notice GCTB along with Xenia Adult Recreation Services Center have been awarded contracts.
- **Procurement** – Worked on updating logo design and production of 15th anniversary video.
- **Personnel** – New Fiscal Specialist trained to do verification. Will allow us to remain current on reports and accounts receivables. First Transit hired additional road supervisor and is adding additional dispatcher hours.
- **Other** – Triennial Review is July 20 & 21. Met with Route Match personnel to discuss the notification system (Route Shout). Moving new flex route launch to December.
- Reviewed five complaints received for the month of May.

E. First Transit Report

- Dennis Green, General Manager of First Transit, reported that he has continued on his hiring push to hire new drivers. Eight drivers have been hired recently. Three van drivers are being trained to become CDL qualified.
- Phase two of construction began. Working on drainage and water retaining pond. Extending employee parking lot a little farther than originally planned.
- Reviewed staffing changes. Don Flemming training evening supervisor. Still working on relieving week end dispatcher of some hours.
- Preparing for FTA audit and will begin CPR and First Aid training on Saturdays.

9. Upcoming meetings and events: Transit Board (7/27 8:00 am), 15th Anniversary Celebration (7/28, 11 am – 1 pm)

10. Adjournment – There being no further business, Mr. Stroud adjourned the meeting.

Mr. Woodrow Stroud
Chair, Greene County Transit Board

Date

PID	MPO	Sponsoring Agency	ALI / Quantity	Project Description	Air Quality	Type	Fund Type	Fund	SAC	Work Category	Fund Description	SFY	Amount	Footnote Number
103584	MVRPC	Greene County Transit Board	30.09.03 Federal	Operating Assistance	CO Air Quality Exempt	Operating	Federal	5307	FTAD	Transit	Urban Formual Program	2017	\$1,900,000	1
103584	MVRPC	Greene County Transit Board	30.09.03 Local	Operating Assistance	CO Air Quality Exempt	Operating	Local Match	LNTP	TOTH	Transit	General Revenue Fund	2017	\$1,900,000	
103584	MVRPC	Greene County Transit Board	30.09.03 Federal	Operating Assistance	CO Air Quality Exempt	Operating	Federal	5307	FTAD	Transit	Urban Formual Program	2018	\$950,000	
103584	MVRPC	Greene County Transit Board	30.09.03 Local	Operating Assistance	CO Air Quality Exempt	Operating	Local Match	LNTP	TOTH	Transit	General Revenue Fund	2018	\$950,000	
103584	MVRPC	Greene County Transit Board	30.09.03 Federal	Operating Assistance	CO Air Quality Exempt	Operating	Federal	5307	FTAD	Transit	Urban Formual Program	2019	\$950,000	
103584	MVRPC	Greene County Transit Board	30.09.03 Local	Operating Assistance	CO Air Quality Exempt	Operating	Local Match	LNTP	TOTH	Transit	General Revenue Fund	2019	\$950,000	
Total													\$7,600,000	

Greene County Transit Board
Cash Flow Statement
Year Ending December 31, 2016

	June	2016 Year to Date
Receipts		
Federal Receipts	\$0.00	\$542,312.00
State Subsidy	\$31,934.00	\$31,934.00
Purchased Transportation	\$66,183.22	\$546,823.87
Fuel Tax Refund	\$0.00	\$0.00
Late trip penalties	\$3,715.36	\$29,708.27
Sale of Vehicles	\$0.00	\$0.00
Tokens	\$574.50	\$11,723.25
Monthly Passes	\$400.00	\$5,250.00
Other	\$0.00	\$0.00
Car program	\$20.00	\$95.00
Donations	\$0.00	\$0.00
Total Deposits	<u>\$102,827.08</u>	<u>\$1,167,846.39</u>
Expenses		
501 Admin Payroll Costs	\$21,781.24	\$133,546.96
502 Benefits	\$6,600.08	\$79,026.67
503 Services	\$31,830.20	\$60,928.33
504 Materials & Supplies	\$936.77	\$5,819.42
505 Utilities	\$4,347.59	\$12,387.39
506 Insurance	\$0.00	\$0.00
507 Vehicle Registration	\$0.00	\$0.00
508 Purchased Transportation	\$232,467.01	\$1,336,704.75
509 Miscellaneous	\$503.83	\$4,984.99
510 Capital/Grant Purchases	\$0.00	\$320.00
512 Leases	\$4,338.24	\$25,706.44
Other	\$0.00	\$255,719.45
Total Operating Expenses	<u>\$302,804.96</u>	<u>\$1,915,144.40</u>
Excess of Receipts over Expenses		<u>-\$747,298.01</u>
Beginning Checking Account Balance		<u>\$541,196.36</u>
Beginning Car Program Balance		<u>\$2,156.18</u>
Transfer to/from Star Ohio Investments	\$500,000.00	\$0.00
Ending Checking Account Balance		<u>\$293,803.35</u>
Car Program		<u>\$2,251.18</u>
Total Checking Balance		<u>\$296,054.53</u>
Working Funds (Petty Cash)		<u>\$500.00</u>
Total Cash Balance		<u>\$296,554.53</u>
Investment Balance - StarOhio		<u>\$193,853.20</u>
Investment Balance - StarPlus		<u>\$253,561.71</u>
Total Investments		<u>\$447,414.91</u>

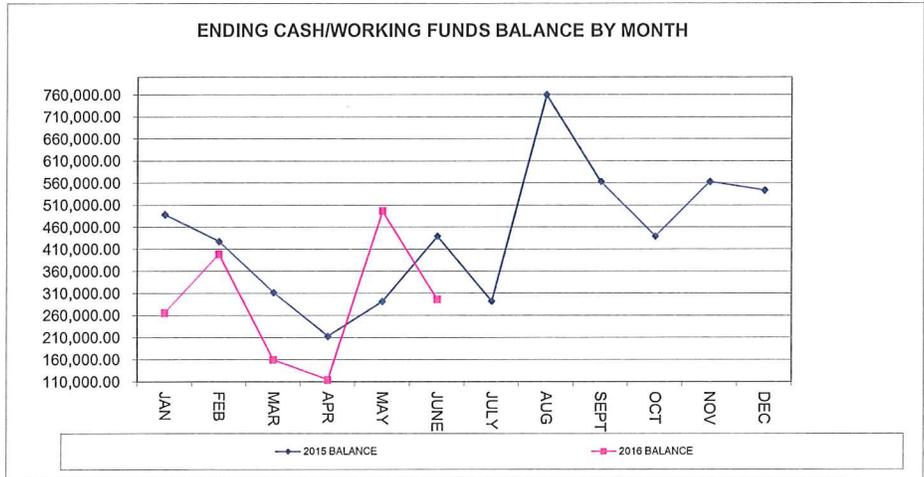
Document/Check	SourceModule	DocumentType	CheckNumber	CheckType	ReferenceNumber	Comment/ Check Payee Name	ClearedBank	DocumentAmount	Bank Balance
6/8/2016	BR	Charges			BANK CHRGE	Bank Fees	Yes	44.81	496,032.41
6/9/2016	BR	Withdrawal			WITHDRAWAL	Payroll 6/10	Yes	11,428.18	484,604.23
6/9/2016	BR	Withdrawal			WITHDRAWAL	Payroll fee 6/10	Yes	131.67	484,472.56
6/13/2016	AP	Check	008583	Auto	00ACIL	Access Center for	No	37.50	484,435.06
6/13/2016	AP	Check	008584	Auto	00FSTTRN	First Transit, Inc.	Yes	232,467.01	251,967.56
6/13/2016	AP	Check	008585	Auto	00GCCOA	Greene County Council on Aging	Yes	10.00	251,957.56
6/13/2016	AP	Check	008586	Auto	00GCSAFET	Greene County Safety Council	Yes	120.00	251,837.56
6/13/2016	AP	Check	008587	Auto	00GCSER	Greene County Services	Yes	35.34	251,802.22
6/13/2016	AP	Check	008588	Auto	00KEYBANK	KeyBank	Yes	1,229.62	250,572.60
6/13/2016	AP	Check	008589	Auto	00LAUB	Laub Equipment Service	Yes	514.00	249,728.60
6/13/2016	AP	Check	008590	Auto	00MANPOW	Manpower of Dayton, Inc.	Yes	292.36	249,436.24
6/13/2016	AP	Check	008591	Auto	00MTHOLLY	Mt. Holly Farms, Inc.	Yes	3,881.96	245,554.28
6/13/2016	AP	Check	008592	Auto	00REREFN	ReadyRefresh by Nestle	Yes	10.99	245,543.29
6/13/2016	AP	Check	008593	Auto	00ROUTE	Routematch	Yes	28,291.50	217,251.79
6/13/2016	AP	Check	008594	Auto	00SEON	Seon System Sales, Inc.	Yes	366.00	216,885.79
6/13/2016	AP	Check	008595	Auto	00SURETEC	SureTec	Yes	1,110.00	215,775.79
6/13/2016	AP	Check	008596	Auto	00TREAS	Treasurer, State of Ohio	Yes	328.00	215,447.79
6/13/2016	AP	Check	008597	Auto	00WAN	Greene County WAN Group	Yes	2,516.03	212,931.76
6/13/2016	AP	Check	008598	Auto	00WASHCO	Washco Enterprises	Yes	100.00	212,831.76
6/13/2016	AP	Check	008600	Auto	00XACC	Xenia Area Chamber of Commerce	Yes	36.00	212,795.76
6/13/2016	AP	Check	008601	Auto	00XCF	Xenia Community Festival	Yes	75.00	212,720.76
6/13/2016	AP	Check	008605	Auto	00GEYER	Geyer's Office Supply, Inc.	Yes	191.01	212,529.75
6/13/2016	AP	Check	008606	Auto	00HARGETT	Hargett, Amber	Yes	525.00	212,004.75
6/13/2016	AP	Check	008607	Auto	00MODLEAS	Modern Leasing	Yes	456.28	211,548.47
6/14/2016	BR	Withdrawal			WITHDRAWAL	OPERS	Yes	6,600.08	204,948.39
6/15/2016	BR	Withdrawal			WITHDRAWAL	TWC	Yes	489.00	204,459.39
6/15/2016	AR	Deposit	008608	Manual	DEPOSIT	CASH RECEIPT DEPOSIT	Yes	70,848.14	275,307.53
6/15/2016	AR	Check			DEPOSIT	SureTec	Yes	465.00	275,772.53
6/17/2016	AR	Deposit			DEPOSIT	EFT	Yes	31,934.00	307,706.53
6/21/2016	BR	Withdrawal			WITHDRAWAL	Checks and Forms order	Yes	175.35	307,531.18
6/23/2016	BR	Withdrawal			WITHDRAWAL	Payroll 6/24	Yes	10,353.06	297,178.12
6/23/2016	BR	Withdrawal			WITHDRAWAL	Payroll fee 6/24	Yes	72.67	297,105.45
6/27/2016	BR	Withdrawal			WITHDRAWAL	TWC	Yes	406.60	296,698.85
Ending Balance:									
296,054.53									

Document Type Summary For Bank Code A:

Document Type	Number Of	Document Amount
Bank Charges	1	44.81
Checks	22	273,058.60
Deposits	2	102,782.14
Withdrawals	8	29,656.61

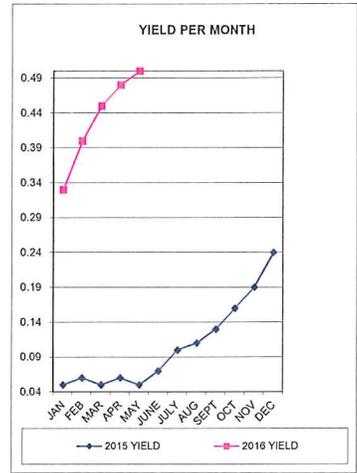
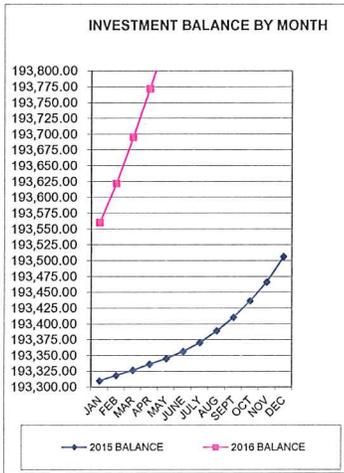
ENDING CASH/WORKING FUNDS BALANCE BY MONTH

2015 ENDING CASH BALANCE		2016 ENDING CASH BALANCE
488,316.10	JAN	265,681.77
427,697.48	FEB	398,842.77
312,020.72	MAR	159,836.53
213,133.13	APR	114,775.30
291,927.29	MAY	496,532.41
439,698.65	JUNE	296,554.53
292,841.25	JULY	
760,571.56	AUG	
563,609.92	SEPT	
439,848.65	OCT	
563,386.63	NOV	
543,852.54	DEC	



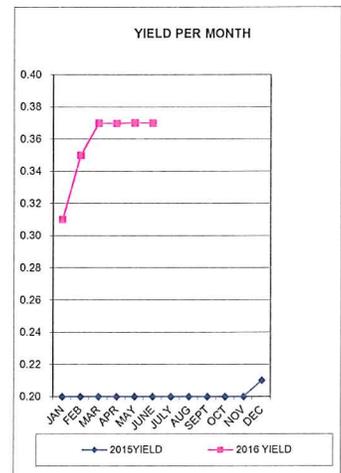
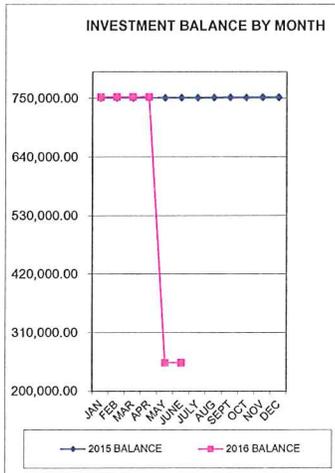
StarOhio

2015 ENDING BALANCE		2016 ENDING BALANCE	2015 YIELD		2016 YIELD
193,309.83	JAN	193,560.49	0.05	JAN	0.33
193,318.28	FEB	193,622.01	0.06	FEB	0.40
193,326.61	MAR	193,695.49	0.05	MAR	0.45
193,336.10	APR	193,771.85	0.06	APR	0.48
193,345.04	MAY	193,853.20	0.05	MAY	0.50
193,356.05	JUNE	193,936.36	0.07	JUNE	0.52
193,370.32	JULY		0.10	JULY	
193,388.93	AUG		0.11	AUG	
193,410.29	SEPT		0.13	SEPT	
193,436.52	OCT		0.16	OCT	
193,466.26	NOV		0.19	NOV	
193,506.25	DEC		0.24	DEC	



StarPlus

2015 ENDING BALANCE		2016 ENDING BALANCE	2015 YIELD		2016 YIELD
751,101.07	JAN	752,685.97	0.20	JAN	0.31
751,216.20	FEB	752,894.94	0.20	FEB	0.35
751,343.69	MAR	753,131.47	0.20	MAR	0.37
751,467.09	APR	753,360.37	0.20	APR	0.37
751,594.62	MAY	253,561.71	0.20	MAY	0.37
751,718.06	JUNE	253,638.82	0.20	JUNE	0.37
751,845.63	JULY		0.20	JULY	
751,973.22	AUG		0.20	AUG	
752,096.72	SEPT		0.20	SEPT	
752,224.36	OCT		0.20	OCT	
752,354.07	NOV		0.20	NOV	
752,488.13	DEC		0.21	DEC	



Greene County Transit Board
For the Six Months Ending June 30, 2016

NET POSITION

	JUN 2016	JUN 2015
ASSETS		
Current Assets		
Cash	\$293,803.35	\$437,237.47
Working Funds	500.00	500.00
Car Program Funds	2,251.18	1,961.18
	-----	-----
Total Cash	296,554.53	439,698.65
Investments		
StarOhio	193,936.36	193,356.05
StarPlus	253,638.82	751,718.06
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Total Investments	447,575.18	945,074.11
Receivables:		
Trade, net of allowance	238,342.19	187,288.74
Car Program	2,194.71	4,764.28
Medicaid	526,027.59	
Federal	315,211.00	285,505.00
State	39,661.00	
Other Receivables	(438.64)	1,326.85
Prepaid expenses	32,978.62	31,236.25
Prepayments-Car Program	2,279.57	
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Total current assets	1,900,385.75	1,894,893.88
Capital assets		
Accumulated Depreciation	(1,950,114.11)	(1,887,409.53)
	-----	-----
Total Capital Assets, net	1,468,551.86	1,651,059.66
Other Assets		
Deferred outflows of resources		
Pension-OPERS	56,790.86	33,652.34
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Total assets	\$3,425,728.47	\$3,579,605.88
	=====	=====
LIABILITIES AND NET ASSETS		
Trade Payables	\$254,357.46	\$235,149.87
Accrued payroll liabilities	29,489.54	33,104.46
Accrued pension	7,122.23	5,851.82
Other Current Liabilities		16,000.00
Unredeemed Fares-Old		
Unredeemed Fares-New	21,699.00	16,274.25
Deferred Credits		40,365.00
Long Term Liabilities		
Net Pension Liability	275,838.00	269,607.50
Total liabilities	588,506.23	616,352.90
Deferred inflows of resources		
Deferred Pension Inflows	4,846.00	
NET ASSETS:		
Invested in capital assets	1,468,551.86	1,651,059.66
Accumulated Earnings (Losses)	1,363,824.38	1,312,193.32
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Total net assets	2,832,376.24	2,963,252.98
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Total Liabilities and net assets	\$3,425,728.47	\$3,579,605.88
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Greene County Transit Board
For the Six Months Ending June 30, 2016

CHANGE IN NET POSITION

	2016	2015
OPERATING REVENUES:		
Passenger Fares	\$57,292.08	\$56,656.56
Special Transit Fares	562,726.46	1,034,135.88
Other revenues	29,076.97	21,907.53
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Total operating revenues	649,095.51	1,112,699.97
OPERATING EXPENSES:		
Labor	158,420.70	151,858.63
Fringe Benefits	64,085.05	50,714.76
Services	47,930.42	32,686.68
Materials and supplies	5,832.51	20,320.44
Utilities	3,437.41	4,331.38
Casualty and liability	2,509.00	2,947.30
Purchased transportation service	1,426,926.17	1,323,195.17
Leases and rentals	25,650.81	25,772.88
Miscellaneous	4,874.52	13,408.72
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Total operating expenses	1,739,666.59	1,625,235.96
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OPERATING INCOME (LOSS) BEFORE DEPRECIATION EXPENSE	(1,090,571.08)	(512,535.99)
DEPRECIATION EXPENSE:		
On assets acquired with capital grants	289,773.62	225,493.14
On other assets	24,600.01	24,377.73
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Total depreciation expense	314,373.63	249,870.87
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OPERATING INCOME (LOSS)	(1,404,944.71)	(762,406.86)
NON-OPERATING REVENUES (EXPENSES)		
Federal cash grants and reimbursements	1,214,018.59	1,284,950.00
State cash grants and reimbursements	71,595.00	43,065.00
Local cash grants and reimbursements	2,234.04	20,527.25
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Total non-operating revenues-net	1,287,847.63	1,348,542.25
INCREASE (DECREASE) IN NET ASSETS	(117,097.08)	586,135.39
NET ASSETS, beginning of year	2,949,473.32	2,377,117.59
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NET ASSETS, end of year	\$2,832,376.24	\$2,963,252.98
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Greene County Transit Board

For the Six Months Ending June 30, 2016

	APR	MAY	JUN	JUN	JUN	YEAR TO DATE	VARIANCE
	ACTUAL	ACTUAL	ACTUAL	BUDGET	VARIANCE	BUDGET	
REVENUE							
Passenger Fares-Passes	\$740.00	\$820.00	\$400.00	\$760.00	(\$360.00)	\$5,250.00	\$4,560.00
Special Transit Fares	\$90,317.33	\$92,911.97	\$113,296.53	\$103,704.87	\$9,591.66	\$562,726.46	\$577,982.02
Non-transportation Revenue	3,261.51	6,992.26	3,145.87	1,500.00	1,645.87	27,496.17	9,000.00
Investment Income	305.26	282.69	160.27	148.00	12.27	1,580.80	888.00
Local Cash Grants & Reimbursements	300.61	270.75	253.43	598.00	(344.57)	2,234.04	3,608.00
State Cash Grants & Reimbursements	13,583.00	12,988.00	13,090.00	11,982.00	1,108.00	71,595.00	70,997.00
Federal Cash Grants & Reimbursements	179,130.79	174,785.68	193,303.49	170,210.00	23,093.49	1,057,558.59	1,017,308.00
Rev Accrued Through Purch Transp Agree	8,751.30	7,965.17	8,622.63	11,093.44	(2,470.81)	52,042.08	65,054.63
TOTAL REVENUE	296,389.80	297,016.52	332,272.22	299,996.31	32,275.91	1,780,483.14	1,749,397.65
EXPENSE							
Labor	25,720.16	30,262.02	29,106.51	30,000.98	(894.47)	158,420.70	177,278.52
Fringes	10,337.71	10,076.50	14,382.22	12,675.99	1,706.23	64,085.05	75,569.49
Services	11,741.81	6,081.11	6,620.22	4,019.00	2,601.22	47,930.42	23,784.00
Materials & Supplies	776.23	2,043.15	745.44	883.33	(137.89)	5,832.51	9,799.98
Utilities	1,024.00	(942.67)	831.56	1,445.00	(613.44)	3,437.41	8,670.00
Casualty & Liability	418.17	418.17	418.15	407.00	11.15	2,509.00	2,442.00
Purchased Transportation	236,492.05	239,023.68	263,879.58	238,531.78	25,347.80	1,426,926.17	1,420,210.90
Miscellaneous	445.82	553.41	428.83	953.33	(524.50)	4,874.52	7,814.98
Leases & Rentals	4,665.62	3,881.96	4,273.34	4,281.96	(8.62)	25,650.81	25,691.76
TOTAL OPERATING EXPENSE	291,621.57	291,397.33	320,685.85	293,198.37	27,487.48	1,739,666.59	1,751,261.63
TOTAL OPERATING INCOME (LOSS)	4,768.23	5,619.19	11,586.37	6,797.94	4,788.43	40,816.55	(1,863.98)
CAPITAL GRANTS							
FTA: Projects						156,460.00	156,460.00
TOTAL CAPITAL GRANTS						156,460.00	156,460.00
CAPITAL GRANTS-PASS THROUGH							
Less: Depreciation	51,304.08	51,429.09	51,108.18	50,930.74	177.44	314,373.63	305,584.44
TOTAL NET INCOME (LOSS)	(\$46,535.85)	(\$45,809.90)	(\$39,521.81)	(\$44,132.80)	\$4,610.99	(\$117,097.08)	(\$307,448.42)

Greene County Transit Board

For the Six Months Ending June 30, 2016

	APR	MAY	JUN	JUN	JUN	YEAR TO DATE	VARIANCE
	ACTUAL	ACTUAL	ACTUAL	BUDGET	VARIANCE	BUDGET	
REVENUE							
Fed Grants-NF-Mobility Manager	\$3,017.00	\$2,215.00	\$2,215.00	\$2,381.00	(\$166.00)	\$14,092.00	\$14,127.00 (\$35.00)
Fed Grants-JARC-Mobility Manager	3,017.00	2,215.00	2,215.00	2,381.00	(166.00)	14,092.00	14,127.00 (35.00)
Fed Grants-FTA Projects-Planning	7,486.00	4,385.00	4,712.00	2,889.00	1,823.00	27,708.00	17,071.00 10,637.00
Fed Grants-NF-Travel Training	243.00	78.00				847.00	847.00
Fed Grants-JARC-6-9 Service	2,981.00	1,966.00	1,937.00	2,288.00	(351.00)	15,952.00	13,850.00 2,102.00
Fed Grants-Greenwood Manor Medical	300.00	269.00	253.00	598.00	(345.00)	2,227.00	3,608.00 (1,381.00)
Fed Grants-Capital Cost Contracting	75,677.00	76,487.00	84,441.00	76,330.00	8,111.00	456,613.00	454,467.00 2,146.00
TOTAL	92,721.00	87,615.00	95,773.00	86,867.00	8,906.00	531,531.00	517,250.00 14,281.00
CAPITAL GRANTS							
Fed Grants-FTA Projects-Revenue-Revenue						156,460.00	156,460.00
TOTAL						156,460.00	156,460.00
Medicaid	86,409.79	87,170.68	97,530.49	83,343.00	14,187.49	526,027.59	500,058.00 25,969.59
TOTAL FEDERAL GRANTS	179,130.79	174,785.68	193,303.49	170,210.00	23,093.49	1,214,018.59	1,017,308.00 196,710.59

2015 FUEL COST

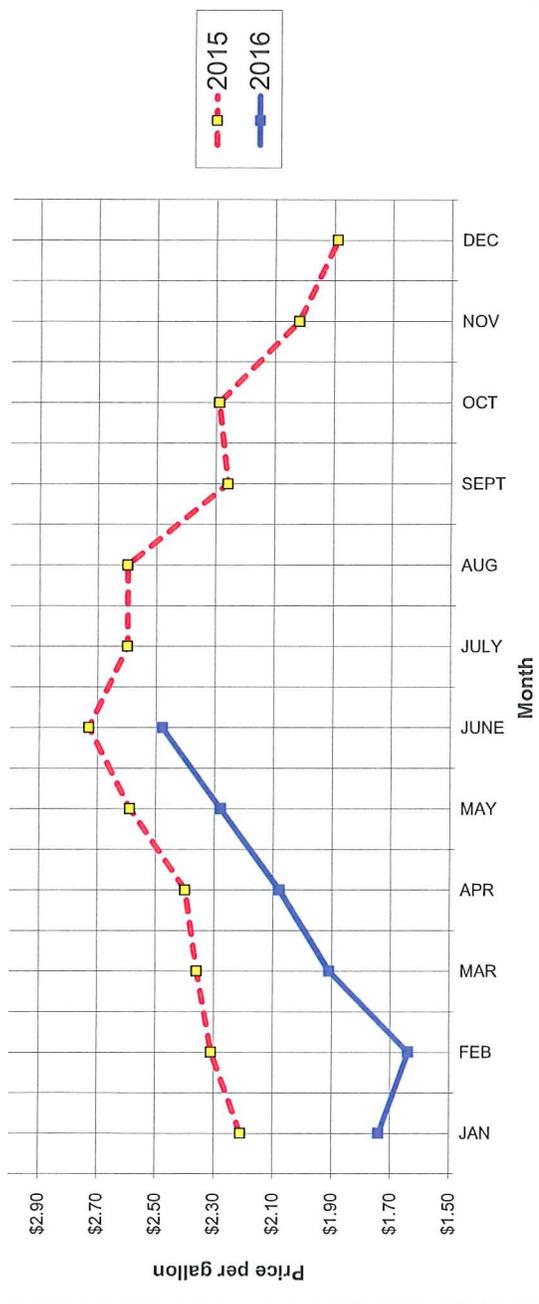
TOTAL GALLONS	TOTAL PRICE	AVG PRICE PER GALLON	FUEL COST INCREASE OVER PREVIOUS MONTH
11,260.13	24,865.71	\$ 2.21	-17.8%
11,332.81	26,232.81	\$ 2.31	4.5%
13,844.80	32,718.68	\$ 2.36	2.2%
13,161.57	31,538.00	\$ 2.40	1.7%
12,463.56	32,240.28	\$ 2.59	7.9%
14,215.10	38,794.10	\$ 2.73	5.4%
14,822.27	38,511.43	\$ 2.60	-4.8%
13,348.09	34,765.71	\$ 2.60	0.0%
13,438.14	30,304.91	\$ 2.26	-13.1%
13,467.52	30,805.85	\$ 2.29	1.3%
11,933.21	24,096.79	\$ 2.02	-11.8%
12,493.74	23,618.77	\$ 1.89	-6.4%

2016 FUEL COST

TOTAL GALLONS	TOTAL PRICE	AVG PRICE PER GALLON	FUEL COST INCREASE OVER PREVIOUS MONTH
12,493.61	21,752.00	\$ 1.74	-7.9%
12,468.78	20,403.69	\$ 1.64	-5.7%
13,624.40	25,956.92	\$ 1.91	16.5%
12,567.93	26,160.53	\$ 2.08	8.9%
11,974.60	27,281.52	\$ 2.28	9.6%
14,439.03	35,740.38	\$ 2.48	8.8%

TOTAL GALLONS	TOTAL PRICE	AVG PRICE PER GALLON	FUEL COST INCREASE OVER PREVIOUS YEAR
11,260.13	24,865.71	\$ 2.21	-21.3%
11,332.81	26,232.81	\$ 2.31	-29.0%
13,844.80	32,718.68	\$ 2.36	-19.1%
13,161.57	31,538.00	\$ 2.40	-13.3%
12,463.56	32,240.28	\$ 2.59	-12.0%
14,215.10	38,794.10	\$ 2.73	-9.2%

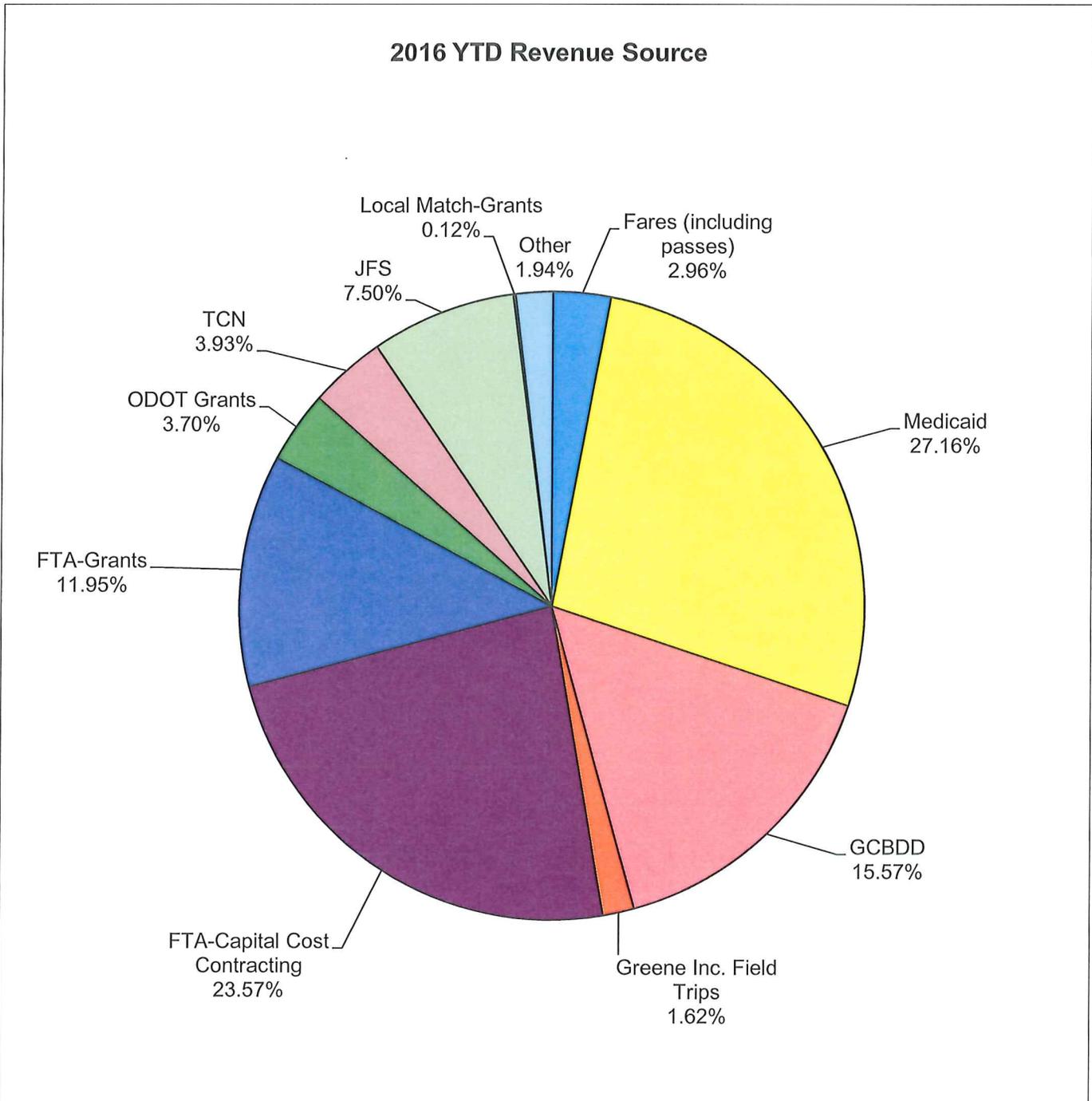
Fuel Cost 2015-2016



2016 Income Sources

	Total	
Fares (including passes)	57,292.08	2.96%
Medicaid	526,027.59	27.16%
GCBDD	301,596.91	15.57%
Greene Inc. Field Trips	31,374.87	1.62%
FTA-Capital Cost Contracting	456,613.00	23.57%
FTA-Grants	231,378.00	11.95%
ODOT Grants	71,595.00	3.70%
TCN	76,059.52	3.93%
JFS	145,186.01	7.50%
Local Match-Grants	2,234.04	0.12%
Other	37,586.12	1.94%
	1,936,943.14	100.00%

2016 YTD Revenue Source



2016 Greene CATS productivity, safety and service quality report:

Service data	2015	2016			2016
	Total	April	May	June	Total
OWT total system	181,053	15,712	15,234	17,369	95,192
OWT traditional demand responsive	45,454	4,269	4,153	4,990	25,455
OWT flex	68,787	5,645	5,194	5,876	34,385
OWT workshop routes	66,812	5,798	5,887	6,503	35,352
vehicle-miles total system	1,224,135	112,715	112,245	124,275	676,685
vehicle-miles traditional demand responsive	563,093	56,188	54,532	60,392	330,795
vehicle-miles flex	291,874	23,965	23,894	24,950	145,905
vehicle-miles workshop routes	369,168	32,562	33,819	38,933	199,985
vehicle-hours total system	63,601	5,768	5,806	6,335	34,750
vehicle-hours traditional demand responsive	25,815	2,590	2,542	2,788	15,227
vehicle-hours flex	17,195	1,384	1,393	1,462	8,501
vehicle-hours workshop routes	20,591	1,794	1,871	2,085	11,022
attendant hours	14,304	1,187	1,274	1,628	7,654
vehicles	37	37	37	37	37.0
staff (fte)	55.8	62	67	67	60.8
road calls	24	2	2	2	13
operating costs (inc maintenance and leases)	\$ 3,305,144	\$291,622	\$291,397	\$320,686	\$ 1,739,667
farebox revenues	\$ 114,551	\$ 9,491	\$ 8,785	\$ 9,023	\$ 57,292
contract revenues (includes Medicaid)	\$ 2,064,949	\$176,727	\$180,083	\$210,827	\$ 1,088,754
# weekdays in month		21	22	22	130
# Saturdays in month		5	4	4	26
# Sundays in month		4	5	4	26
# total days in month		30	31	30	182
# holidays in month		0	1		4
# days Greene Inc. closed		1	1		7
# total days where service reduced due to weather		0			2

Productivity ratios	2015	2016			2016
	Total	April	May	June	Total
OWT/veh-hr total system	2.85	2.72	2.62	2.74	2.74
OWT/veh-hr traditional demand responsive	1.76	1.65	1.63	1.79	1.67
OWT/veh-hr flex	4.00	4.08	3.73	4.02	4.04
OWT/veh-hr workshop routes	3.24	3.23	3.15	3.12	3.21
OWT/veh-mi total system	0.148	0.139	0.136	0.140	0.141
OWT/veh-mi traditional demand responsive	0.081	0.076	0.076	0.083	0.077
OWT/veh-mi flex	0.236	0.236	0.217	0.236	0.236
OWT/veh-mi workshop routes	0.181	0.178	0.174	0.167	0.177
operating costs/veh-hr total system	\$ 51.97	\$ 50.56	\$ 50.19	\$ 50.62	\$ 50.06
operating costs/veh-mi total system	\$ 2.70	\$ 2.59	\$ 2.60	\$ 2.58	\$ 2.57
operating costs/OWT total system	\$ 18.26	\$ 18.56	\$ 19.13	\$ 18.46	\$ 18.28
road calls/100,000 veh-mi total system	1.96	1.77	1.78	1.61	1.92

Safety	2015	2016			2016
	Total	April	May	June	Total
collision accidents	3	0	0	1	1
collisions/100,000 veh-mi	0.25	0.00	0.00	0.80	0.15

Complaints & customer satisfaction	2015	2016			2016
	Total	April	May	June	Total
# complaints filed	57	2	5	0	20
# complaints filed/100,000 veh-mi	4.66	1.77	4.45	-	2.96
denied trip requests	3,961	252	190	343	1,990

No-shows for fare-paying riders	2015	2016			2016
	Total	April	May	June	Total
# no-show incidents	1,003	100	59	59	521
# of people suspended for no-shows	56	5	4	1	15
# of people reinstated	45	1	1	3	24
# people on suspension for no-shows	20	10	13	11	

GREENE COUNTY TRANSIT BOARD
2016 PRODUCTIVITY VARIANCE

	APR ACTUAL	MAY ACTUAL	JUNE ACTUAL	JUNE BUDGET	JUNE VARIANCE	YEAR TO DATE ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
MILES									
demand responsive	86,210.00	86,761.00	97,697.00	74,896.45	22,800.55	517,063.00	451,875.23	65,187.77	
6- 9 PM	2,405.00	1,478.00	1,522.00	1,905.62	(383.62)	12,830.00	11,497.24	1,332.76	
Blue Line	3,914.00	3,913.00	4,087.00	4,043.86	43.14	23,774.00	23,344.09	429.91	
Yellow Line	6,150.00	6,118.00	6,388.00	6,413.47	(25.47)	37,380.00	37,023.24	356.76	
Green Line	3,823.00	3,830.00	3,955.00	4,061.46	(106.46)	23,324.00	23,445.69	(121.69)	
Red Line	4,126.00	5,917.00	6,209.00	6,265.60	(56.60)	34,507.00	36,169.60	(1,662.60)	
Orange Line	5,952.00	4,116.00	4,311.00	4,348.93	(37.93)	26,920.00	25,105.16	1,814.84	
Blue Line-6-9	-	-	-	-	-	-	-	-	-
Yellow Line 6-9	-	-	-	-	-	-	-	-	-
Green Line 6-9	-	-	-	-	-	-	-	-	-
Red Line 6-9	-	-	-	-	-	-	-	-	-
Orange Line 6-9	-	-	-	-	-	-	-	-	-
Blue Line-weekend	-	-	-	-	-	-	-	-	-
Yellow Line-weekend	-	-	-	-	-	-	-	-	-
Green Line-weekend	-	-	-	-	-	-	-	-	-
Orange Line-weekend	-	-	-	-	-	-	-	-	-
GM/T/C outings	-	-	-	-	-	-	-	-	-
GM/T/C medical	135.00	112.00	106.00	252.10	(146.10)	887.00	1,521.00	(634.00)	
total vehicle miles	112,715.00	112,245.00	124,275.00	102,187.48	22,087.52	676,685.00	609,981.25	66,703.75	10.9%
HOURS									
demand responsive	4,261.03	4,325.74	4,790.58	4,560.91	229.67	25,580.45	27,517.48	(1,937.03)	
6- 9 PM	109.02	74.47	69.83	81.77	(11.94)	558.33	493.36	64.97	
Blue Line	290.33	294.10	307.05	303.89	3.16	1,791.91	1,754.29	37.62	
Yellow Line	270.03	271.38	286.07	289.23	(3.16)	1,655.66	1,669.63	(13.97)	
Green Line	266.59	265.67	279.48	282.77	(3.29)	1,630.02	1,632.37	(2.35)	
Red Line	271.93	271.53	284.92	286.88	(1.96)	1,655.76	1,656.08	(0.32)	
Orange Line	285.47	290.52	304.63	302.72	1.91	1,767.92	1,747.52	20.40	
Blue Line-6-9	-	-	-	-	-	-	-	-	-
Yellow Line 6-9	-	-	-	-	-	-	-	-	-
Green Line 6-9	-	-	-	-	-	-	-	-	-
Red Line 6-9	-	-	-	-	-	-	-	-	-
Orange Line 6-9	-	-	-	-	-	-	-	-	-
Blue Line-weekend	-	-	-	-	-	-	-	-	-
Yellow Line-weekend	-	-	-	-	-	-	-	-	-
Green Line-weekend	-	-	-	-	-	-	-	-	-
Orange Line-weekend	-	-	-	-	-	-	-	-	-
GM/T/C outings	-	-	-	-	-	-	-	-	-
GM/T/C medical	13.98	13.03	12.18	28.68	(16.50)	109.63	173.02	(63.39)	
total vehicle hours	5,768.38	5,806.44	6,334.74	6,136.85	197.89	34,749.68	36,643.76	(1,894.08)	-5.2%
ATTENDANT HOURS									
Monitor IYS	7.23	2.62	179.40	125.00	54.40	242.52	169.00	73.52	
Monitor DD	1,179.97	1,270.90	1,448.38	1,187.00	261.38	7,410.98	7,122.00	288.98	
total monitor hours	1,187.20	1,273.52	1,627.78	1,312.00	315.78	7,653.50	7,291.00	362.50	5.0%
FUEL									
Average MPG For Fleet	11.36	11.36	11.36	11.36	-	11.36	11.36	-	
Fuel Used									
Diesel Gallons	521.70	610.18	692.16	-	692.16	3,429.61	-	3,429.61	
Gas Gallons	12,046.23	11,364.58	13,746.87	8,995.38	4,751.49	74,138.90	53,695.53	20,443.37	
Total Gallons	12,567.93	11,974.76	14,439.03	8,995.38	5,443.65	77,568.51	53,695.53	23,872.98	
% Of Fuel That Is Diesel	4.2%	5.1%	4.8%	0.0%	4.8%	4.4%	0.0%	14.4%	
Cost of Fuel									
Cost Per Diesel Gallon	2.09	2.30	2.45	-	2.45	2.15	-	2.15	
Cost Per Gas Gallon	2.08	2.28	2.48	2.50	(0.02)	2.02	2.50	(0.48)	
Average Cost Per Gallon (based on diesel %)	2.08	2.28	2.48	2.50	(0.02)	2.02	2.50	(0.48)	
CONTRACTOR COSTS									
cost per vehicle-mile	31,447.49	\$ 31,316.36	\$ 34,672.73	\$ 28,510.31	\$ 6,162.42	\$ 188,795.13	\$ 170,184.77	\$ 18,610.36	
cost per vehicle-hour	103,888.34	104,573.98	113,679.23	110,524.70	3,154.53	625,047.01	659,954.07	(34,907.06)	
cost per attendant-hour	12,703.04	13,626.66	17,417.25	14,038.40	3,378.85	81,892.45	78,013.70	3,878.75	
fuel	26,160.53	27,281.52	35,740.84	22,488.44	13,252.40	157,295.50	134,238.83	23,056.67	
other variable costs (including OPERS)	4,651.92	4,651.92	4,651.92	4,651.92	-	27,911.52	27,911.52	-	
other variable costs (utilities)	870.22	802.73	947.11	1,547.50	(600.39)	5,361.51	9,285.00	(3,923.49)	
fixed costs (not including rent)	49,023.25	49,023.26	49,023.25	49,023.25	-	294,139.52	294,139.50	0.02	
fixed costs (rent)	7,747.25	7,747.25	7,747.25	7,747.25	-	46,483.50	46,483.50	-	
total	236,492.04	\$ 239,023.68	\$ 263,879.58	\$ 238,531.78	\$ 25,347.80	\$ 1,426,926.14	\$ 1,420,210.89	\$ 6,715.25	

2016 RIDERSHIP REPORT

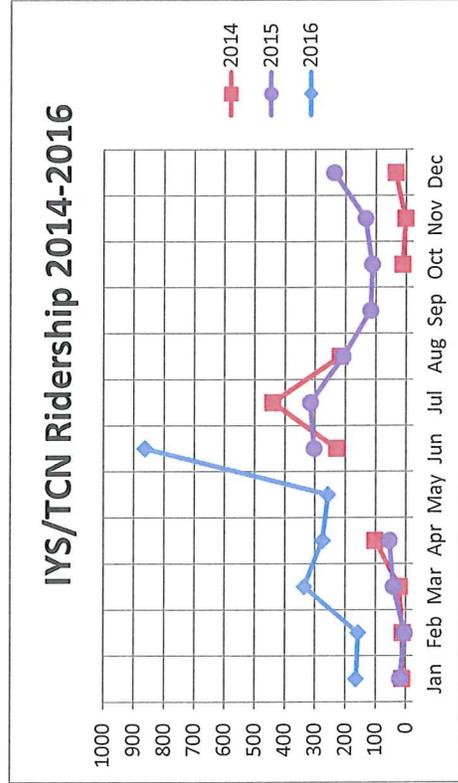
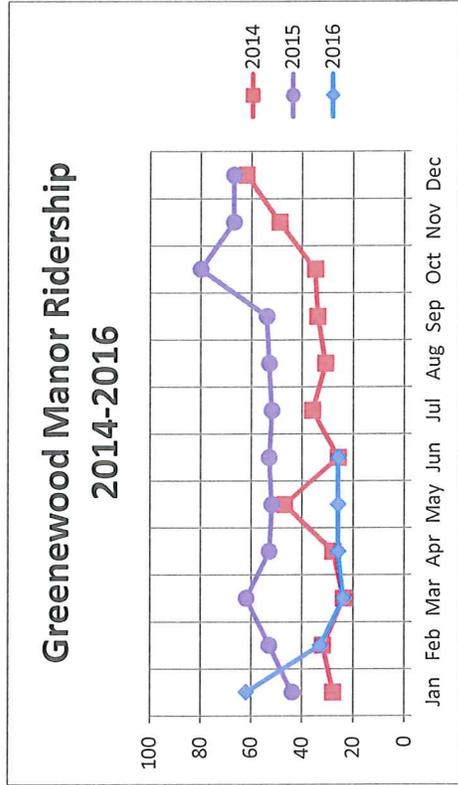
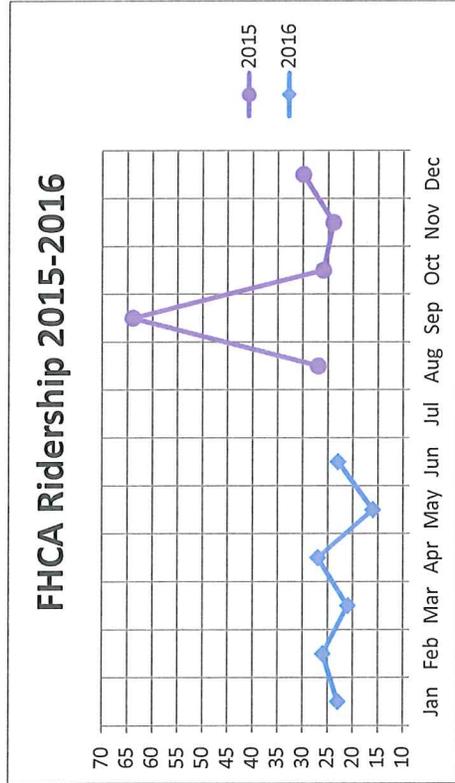
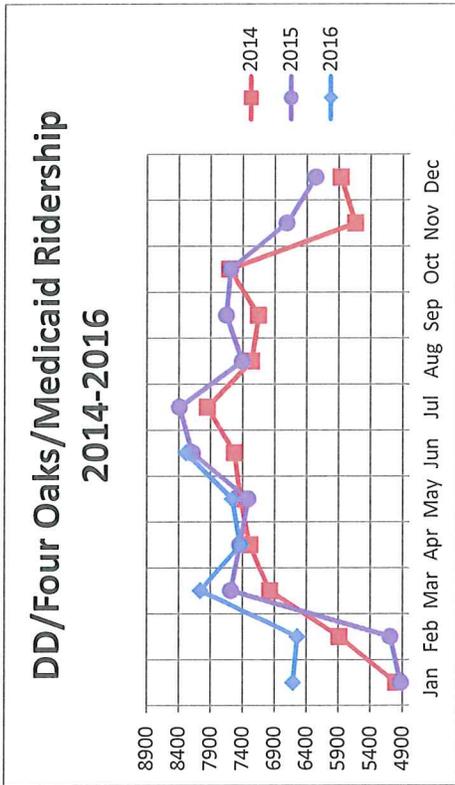
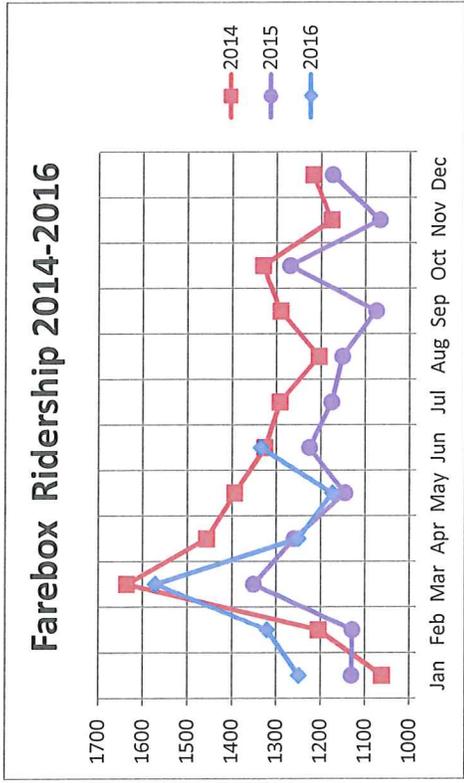
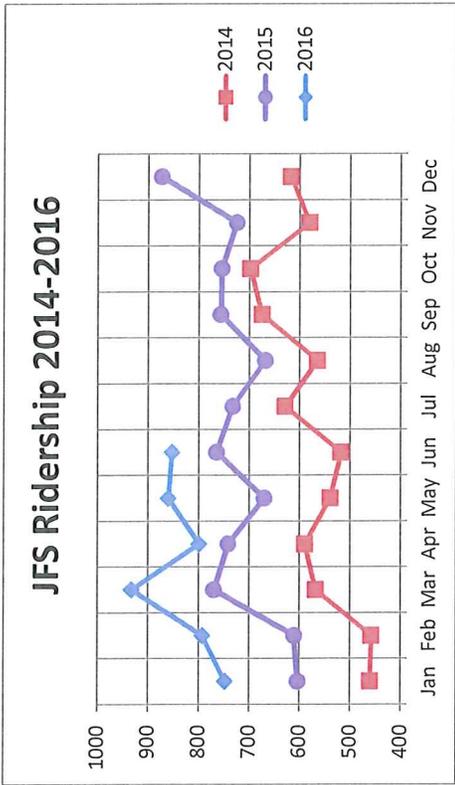
Vehicle Hours	January	February	March	April	May	June	Total
Weekday	3,479.19	3,622.86	4,395.29	3987.25	4015.47	4509.28	24,009.34
Flex	1,334.45	1,405.18	1,521.94	1384.35	1393.20	1462.15	8,501.27
Saturday	269.55	222.49	201.60	262.56	216.40	212.21	1,384.81
Sunday	138.95	128.91	109.92	134.21	181.37	151.10	844.46
Other			9.79				9.79
Totals	5,222.14	5,379.44	6,238.54	5,768.37	5,806.44	6,334.74	34,749.67

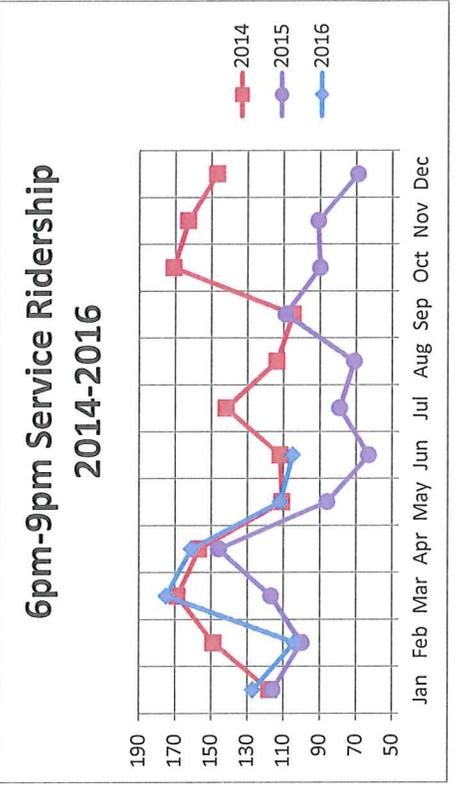
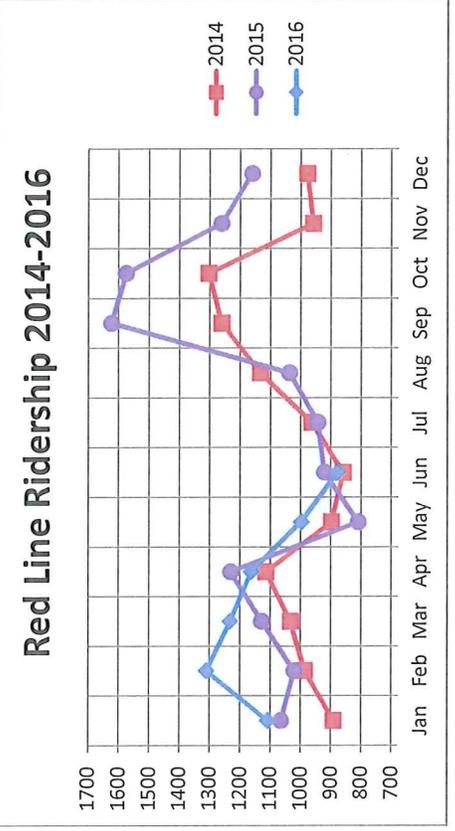
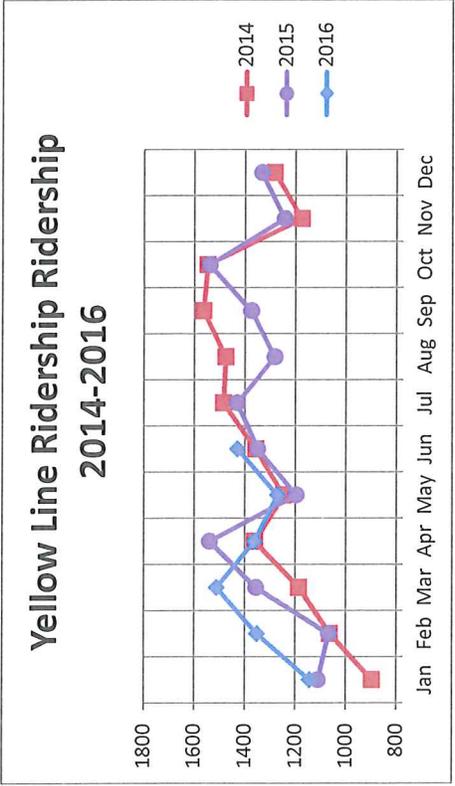
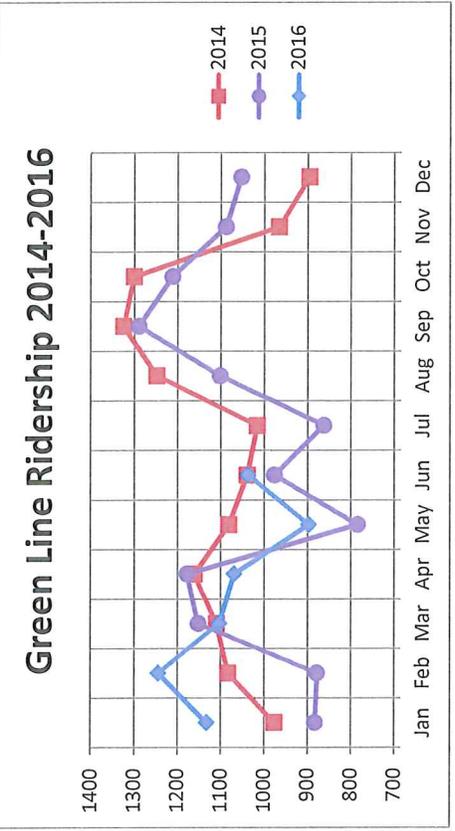
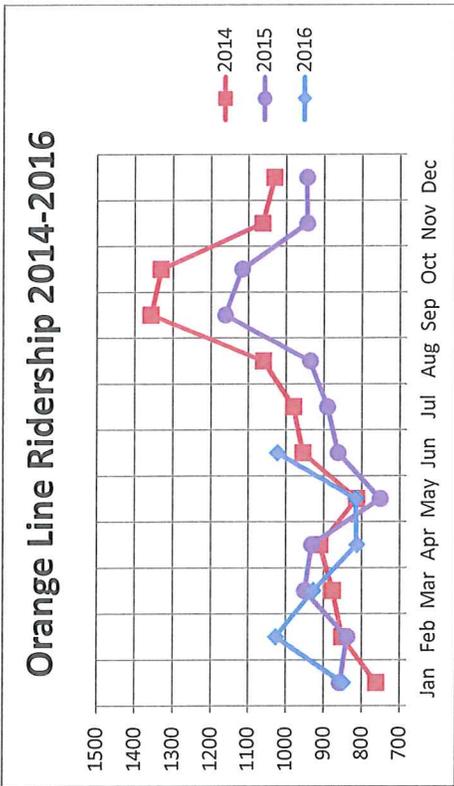
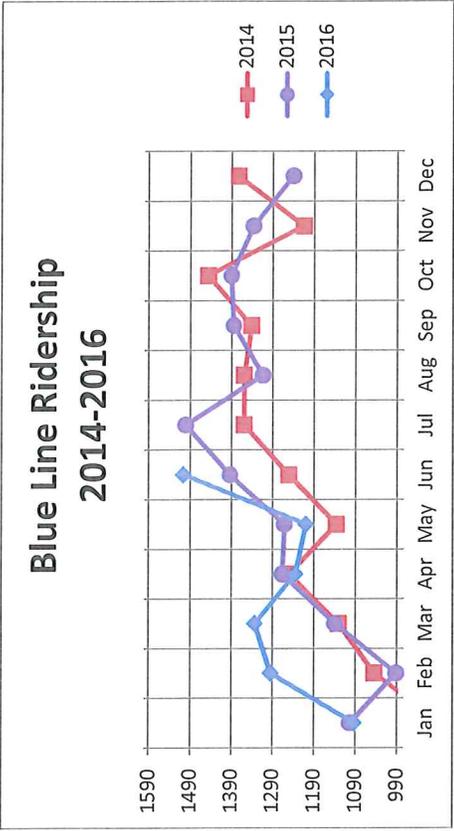
Ridership #	January	February	March	April	May	June	Total
JFS	748	793	933	799	860	853	4,986
JFS-Flex							-
Flex Blue	1,094	1,295	1,333	1235	1210	1507	7,674
Flex Yellow	1,144	1,353	1,512	1363	1272	1430	8,074
Flex Green	1,133	1,245	1,104	1070	898	1038	6,488
Flex Red	1,109	1,311	1,233	1164	998	878	6,693
Flex Orange	849	1,027	928	813	816	1023	5,456
Farebox	1,376	1,425	1,747	1411	1286	1440	8,685
DD	6,616	6,539	8,054	7413	7550	8279	44,451
Four Oaks		8	10	24	12	8	62
Xenia Schools	6				6		12
IYS	6	5	93	14	8	222	348
TCN	159	153	243	262	250	642	1,709
FHCA	23	26	21	27	16	23	136
Greenwood Manor-Medical	62	33	24	26	26	26	197
Other	24	15	65	91	26		221
Total	14,349	15,228	17,300	15,712	15,234	17,369	95,192
Ridership/Vehicle Hour	2.75	2.83	2.77	2.72	2.62	2.74	2.74

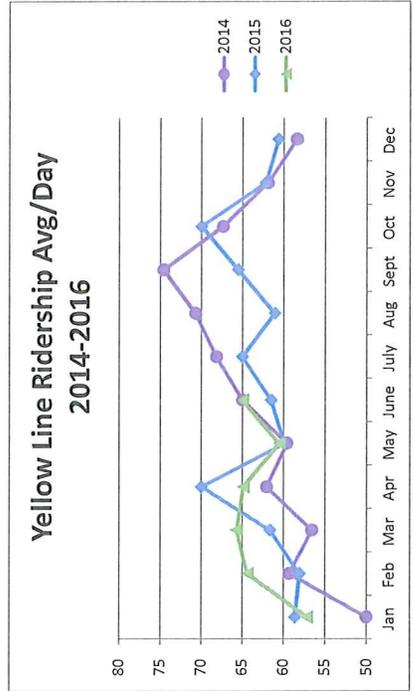
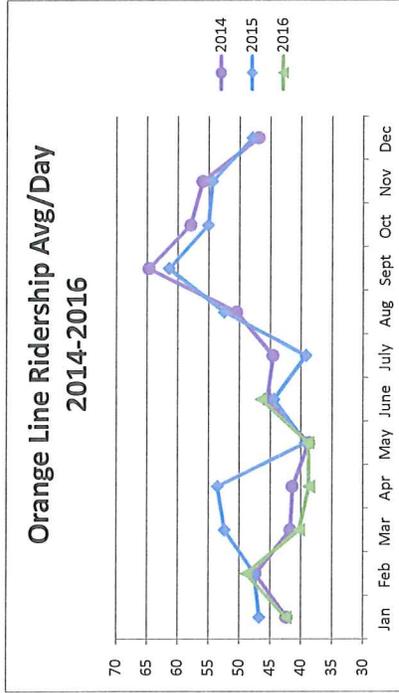
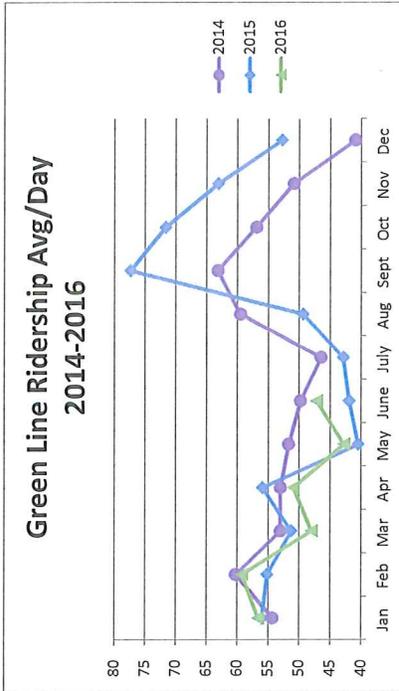
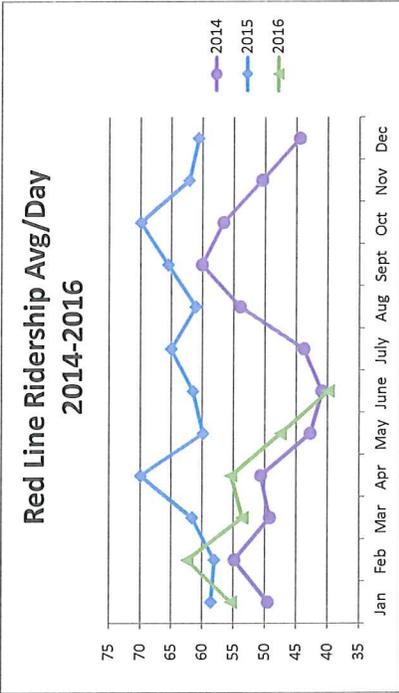
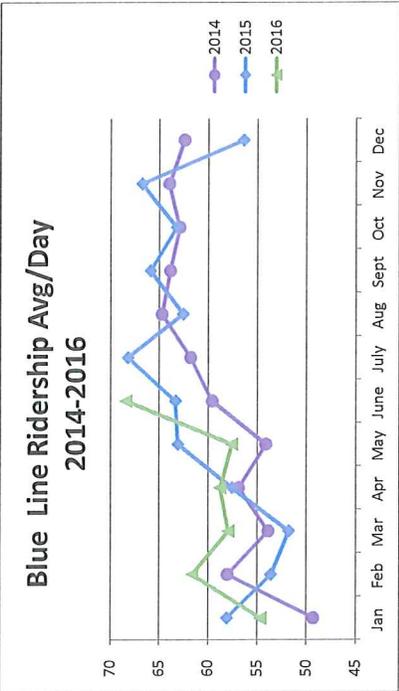
Percentage of Cancels	January	February	March	April	May	June
JFS	23.91%	23.21%	20.24%	22.71%	26.39%	23.36%
Farebox	21.98%	24.66%	22.50%	21.14%	24.42%	21.31%
DD	8.53%	7.71%	7.73%	7.05%	7.72%	8.11%
Four Oaks		0.00%	14.29%	14.29%	41.67%	0.00%
Xenia Schools	0.00%		100.00%		0.00%	
IYS	45.83%	20.00%	6.09%	5.00%	20.00%	14.89%
TCN	31.76%	34.51%	30.97%	27.25%	28.77%	24.68%
FHCA	7.14%	0.00%	7.41%	0.00%	14.81%	7.14%
Greenwood Manor-Medical	13.41%	28.57%	7.14%	0.00%	0.00%	0.00%
Other	0.00%	0.00%	0.00%	11.11%	0.00%	
Total System	13.04%	1352.00%	12.23%	11.72%	13.12%	12.77%

Percentage of No Shows	January	February	March	April	May	June
JFS	7.17%	10.54%	10.88%	10.01%	8.74%	8.67%
Farebox	4.39%	6.51%	4.52%	5.31%	3.41%	3.29%
DD	4.63%	4.13%	4.28%	4.08%	4.09%	4.52%
Four Oaks		0.00%	14.29%	0.00%	8.33%	0.00%
Xenia Schools	0.00%		0.00%		0.00%	
IYS	29.17%	30.00%	13.04%	25.00%	10.00%	20.36%
TCN	18.24%	24.18%	21.26%	16.52%	22.02%	16.39%
FHCA	10.71%	0.00%	14.81%	3.57%	25.93%	10.71%
Greenwood Manor-Medical	12.20%	14.29%	7.14%	3.70%	3.70%	0.00%
Other	20.0%	12.50%	0.00%	32.22%	0.00%	
Total System	5.37%	6.00%	5.73%	5.34%	5.30%	6.11%

Contracted Trips	7117	7057	8678	7917	7992	9145	47,906.00
Non-Contract E&D Pass Trips	448	481	514	513	479	495	2,930.00
Contracted E&D Pass Trips	6644	6547	8071	7391	7442	8590	44,685.00
Total E&D Pass Trips	7092	7028	8585	7904	7921	9085	47,615.00









MOBILITY MANAGER REPORT: JUNE 2016

Travel Training - Individual

	Intake	Field/Home Training
This Month	1	1
Year to Date (2016)	7	14

Travel Training Highlight- Individual

- Home & Field training of young adult male with Cerebral palsy who lives in Beaver creek
 - Referral from GC Board of Developmental Disabilities
 - Training to use Greene CATS for transportation to work and college

Travel Training - Group

	Youth Transition	Job Seeker	Senior Citizens
Presentations	4	0	1
Year to Date 2016	19	3	2
Field Trips	2	0	0
Year to Date 2016	9	0	0

Travel Training Highlight - Group

- Summer Youth Boot Camp: Greene/Montgomery County Boards of Developmental Disabilities
 - Students varied in developmental needs: Autism, Down Syndrome, mental and cognitive delays as well as physical disabilities
 - Provided Street Smarts Crosswalk class & field training for ages 14-17
 - Provided Mobility Options for Young Adults presentation for ages 18-22
 - Played interactive game: *Are you Smarter than an nth Grader?*

Meetings

- Xenia Area Chamber of Commerce: Women in Business
- Greene County Council on Aging Annual Luncheon
- ODOT Mobility Managers of Ohio, Columbus OH
- Xenia Area Chamber of Commerce: Business After Hours at Toward Independence/One Bistro

Webinar/Trainings

- Access Center for Independent Living: *So You Think This is Easy?* Disability Awareness Training
- Ohio Scholars in Aging Program at Ohio Department of Aging, Columbus OH

June 2016
EXECUTIVE DIRECTOR'S REPORT
Ken Collier

- **Grant Management**

The grant application for the FY 2015 Formulas Grant Funds in the amount of \$1,359,304 was submitted to the Federal Transit Administration on June 3, 2016 and is under review. Held public participation meeting for Program of Projects.

- **Medicaid Reimbursement**

Submitted first reimbursement claim for January through May. Medicaid approved \$365,000 with approximately \$64,000 of reimbursement dollars that need corrected due to coding errors and resubmitted. Processes and procedures are being developed with the Board of Developmental Disabilities to correct errors in future submissions.

- **Contracts**

Awarded contract to provide Non-Emergency Transportation (NET) service for the Greene County Department of Job and Family Service for the state fiscal year beginning July 1, 2016 through June 30, 2017.

- **Procurement**

Completed work on updated logo design and continued the work on the production of 15th anniversary video.

- **Personnel**

The plan to shift responsibilities as a result of hiring the new Fiscal Support Specialist was implemented. The Fiscal Support Specialist was trained to process verification. The next step is to have the Scheduling Supervisor train the assistant schedulers how to schedule reserved rides and flex route deviations. The Fiscal Support Specialist will also be trained how to verify token counts, process and create productivity reports, and other financial processes and procedures.

- **Administrative**

Renewed Liability, Property, and Vehicle Insurance Policy for another three years.